



**Office of the Controller of Examinations and Admission  
University of Science and Technology, Meghalaya**

**Minutes of the Meeting of Exam Grievance Committee  
Held on August 03, 2019**

**Time: 12.30 PM**

**Venue: COEA Chamber**

The meeting of the Examinations Grievance committee (EGC) of the University of Science and Technology, Meghalaya was held on 3<sup>rd</sup> August 2019 under the Chairmanship of Dr. A. C. Talukdar, Prof. School of Social Sciences and Humanities of USTM. The meeting was held to discuss on different grievances submitted by the students related to examinations which was held in June 2019.

**Following Members were present:**

1. Dr A.C.Talukdar, Chairperson
2. Dr Baktiar Hussain, Member
3. Dr Rashmi Rekha Baruah, Member
4. Dr K.C. Borah, Member
5. Dr K.K. Kakati, Member
6. Dr Pooja Choudhury, Member
7. Dr Alpana Choudhury, Member
8. Dr A H Barbhuiya, Member
9. Mr Rahul Saharia, Member
10. Dr N. Laskar, Member Secretary

Chairperson of the committee , Prof A.C. Talukdar welcomes all members present in the meeting.

**Following resolutions were taken as per agenda items:**

**EGC: 2019:03:01.**

**Agenda Notes:** An application submitted by the two students of M.Sc. Zoology 2<sup>nd</sup> semester regarding ou of syllabus question. The syllabus as well as the question paper of the said course MSZ-202 was submitted to the house.

**Resolution:** The house verified the question paper through departmental teacher representative and it is found that the all questions were set from the syllabus only. The claim of two students rejected by the house.

**EGC: 2019:03:02.**

**Agenda Notes:** **Re-Evaluation of Answer Scripts:** As per rule of the re-evaluation of answer scripts, **30 (Thirty) students** from different programme were applied for re-evaluation those who appear in the **end semester examination June 2019**. All applications were placed to the house for verification.

**Resolution:** After verification of applications, the house decided to accept all applications for re-evaluation. The house suggested the Controller of Examinations & Admissions may initiate the re-evaluations for these students.



**EGC: 2019:03:03.**

**Agenda Notes:** There were 6 students who have submitted application for showing absent IA in their grade sheet. Applications along with IA marksfoil were scrutinized by the members.

**Resolution:** After scrutinizing the applications and based on other academic record, it is decided to communicate with the respective HODs by COEA to verify their departmental record and rectify the same.

**EGC: 2019:03:04.**

**Agenda Notes:** Two students have given applications for correcting their name in the Grade sheet. The house verified their name in the personal file.


**Resolution:** It is found that their name is incorrect in the grade sheet and decided to rectify the same.

**EGC: 2019:03:04.**


**Agenda Notes:** Three students have submitted application that they have not received their name is also not in the grade sheet issue list.

**Resolution:** The house verified suggested the COEA to take necessary step to print their grade sheets.

The meeting ended with the vote of thanks by the Dy. Controller of Examinations and Admissions.

  
( Prof. A. C Talukdar)  
Chairperson



 03/08/2019  
( Dr. N. Laskar)  
Member Secretary





# Office of the Controller of Examinations and Admission University of Science and Technology, Meghalaya

## Minutes of the Meeting of Exam Grievance Committee Held on July 31, 2018

**Time: 12Noon**

**Venue: Conference Hall**

The meeting of the Examinations Grievance committee of the University was held on 31 July, 2018 under the Chairmanship of Dr. A.C. Talukdar, Chairperson of the committee.

### **Following Members were present:**

1. Dr A.C.Talukdar, Chairperson
2. Dr Durlov Saikia, Member
3. Dr Baktiar Hussain, Member
4. Dr Rashmi Rekha Baruah, Member
5. Dr K.C. Borah, Member
6. Ms Girimillika Sarmah, Member
7. Dr K.K. Kakati, Member
8. Mrs Khnajana Hazarika, Member
9. Dr Pooja Choudhury, Member
10. Dr Alpana Choudhury, Member
11. Dr A H Barbhuiya, Member
12. Dr Nurujjaman Laskar, Member
13. Mr Rahul Saharia, Member
14. Dr Parbin Sultana, Member Secretary

Dr A.C. Talukdar welcomes all members to the meeting and initiates the discussion as per agenda items. The Member secretary placed the agenda in the house

### **Following resolutions were taken as per agenda items:**

#### **EGC: 2018:03:01: Agenda Notes**

IA Marks: There were 13 students who have issues regarding their IA marks as they were marked absent. In IA

#### **Resolution:**

After scrutinizing the applications, the committee suggested the Controller of Examinations and Admissions to check the mark foils and communicate with the respective faculty and take the remedial measure for the same. Their revised Grade sheet should be issued.



**EGC: 2018:03:02: Agenda Notes**

**Re-Evaluation of answer script:** It is informed to the house that 14 Students those who have appeared in the end semester examination June 2018 applied for re-evaluation of their answer script. The details filled up application form along with the relevant documents placed in the house.

**Resolution:**

All the re-evaluation forms were verified and the house suggested COE to initiate the Re-evaluation Process. The result of the re-evaluation may be declared as early as possible.

**EGC: 2018:03:02: Agenda Notes**

**Correction of Name:** Some students applied for correction of name in their grade sheet. Application of six students found genuine.

**Resolution:**

The house decided to correct their name in respective grade sheet. It is suggested to the Controller of examinations to instruct officials to minimize such cases.

The meeting ended with the vote of thanks by the Controller of Examinations and Admissions.

  
Chairperson



  
Member Secretary

31-07-2018