



UNIVERSITY OF SCIENCE & TECHNOLOGY MEGHALAYA

(Established under Act 6 of 2008 enacted by the state Legislative Assembly
of Meghalaya & incorporated under section 22 & 2(f) of the UGC Act 1956)

Ref No : USTM/REG/ADM-29/2015/104

Date : 01.08.2015

To
Dr. Enamul Karim
E-Mail: ekarim2404@yahoo.com

Sub: Offer of Appointment

Dear Dr. Enamul Karim,

We are pleased to appoint you as **Professor** in the **Department of Chemistry** under the **School of Applied Sciences** of University of Science and Technology, Meghalaya (USTM).

You are offered a consolidated salary of Rs 35000.00 (Rupees Thirty Five Thousand) only per month which will be increased from time to time based on performance.

You are requested to submit the joining report within seven days from the date of issue of this letter in the format enclosed along with your personal profile in the format attached at Annexure-I.

Yours sincerely,

Sd/-
Registrar

Copy to:

- 1) The Vice Chancellor, USTM
- 2) The Director (HR), ERD Foundation
- 3) The Accounts officer, ERD Foundation
- 4) Personal File
- 5) Office File (ADM-29)

Registrar

Terms and conditions

1. You are required to follow all the rules set by the USTM and other related affiliating authorities.
2. You may need to assume other responsibilities from time to time either in USTM or any other Institution of ERDF Group of Institutions.
3. USTM reserves the right to cancel this appointment at any point of time with a notice period of one month.
4. This is a full time position. You are not supposed to take up any other engagement.
5. You will have to give three months notice in case you intend to resign from your position during a semester or three month salary in lieu of three month's notice and one month notice before or after semester or one month salary in lieu of one month's notice.
6. You shall not disclose any confidential organizational information to anyone.
7. You are not allowed to make any statement on behalf of USTM or ERDF to any individual/media or any other entity unless told to do so by the competent authority of USTM.
8. You should refrain from using your official designation of USTM while expressing views on any matter (Political, Social, Economic and any other). If it is in the interest of academics, prior permission should be taken from appropriate authority of USTM.
9. All the positions/responsibilities assigned might be changed by the decision of the competent authority of USTM.
10. Further appraisals of remuneration will be made by the competent authority of USTM based on your performance as may be indicated by feedback and it is expected that individuals will refrain from disclosing their remuneration to any one (both inside or outside).
11. You are expected to work for a minimum of eight (8) hours a day. The working hours may be fixed mutually with the reporting authority. It is also expected that you might have to work extra/staggered hours when necessary for the interest of USTM.
12. Confidentiality and integrity needs to be maintained at all level.
13. The above set of rules and regulations are subjected to periodic review by the University.

Date : 01.08.2015



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Ref No : USTM/REG/ADM-29/2015/271

Date : 31.10.2015

To
Dr. Prabal Sarkar
E-Mail: prabalsarkarindia@gmail.com

Sub: Offer of Appointment

Dear Dr. Prabal Sarkar,

We are pleased to appoint you for the post of **Associate Professor** in the **Department of Life Science (Zoology)** under the **School of Biological Sciences** of University of Science and Technology, Meghalaya (USTM).

You are offered a consolidated salary of Rs 25000.00 (Rupees Twenty Five Thousand) only per month which will be increased from time to time based on performance.

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Ref No : USTM/REG/ADM-29/2018/97

Date : 17.05.2018

To
Samhita Bharadwaj
E-Mail: samitabharadwaj@yahoo.co.uk

Sub: Offer of Appointment

Dear Samhita Bharadwaj,

On recommendation of the selection committee, the Vice Chancellor is pleased to appoint you as **Assistant Professor** in the **Department of English** under the **School of Social Sciences & Humanities** of University of Science and Technology, Meghalaya (USTM).

You are offered a consolidated salary of Rs 23000.00 (Rupees Twenty Three Thousand) only per month which will be increased from time to time based on performance.

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Ref No : USTM/REG/ADM-29/2015/115

Date : 24.06.2016

To
Dr. Pradip Kumar Baruah
E-Mail: pkbaruah10@yahoo.com

Sub: Offer of Appointment

Dear Dr. Pradip Kumar Baruah,

We are pleased to appoint you as **Professor** in the **Department of Botany** under the **School of Biological Sciences & Humanities** of University of Science and Technology, Meghalaya (USTM).

You are offered a consolidated salary of Rs 35000.00 (Rupees Thirty Five Thousand) only per month which will be increased from time to time based on performance.

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Date : 24.06.2016



Registrar