



# University of Science and Technology Meghalaya

## SAMPLE CERTIFICATES

### Internship Completion

SESSION 2018-19

Sl. No.	Name of the Student	Name of the Department	Name of the Program
1	Ahista Sarmah	Business Administration	MBA
2	C. Kape	Business Administration	BBA
3	I. Mawlieh	Education (PQHSE)	B.Ed.
4	Kavi S. Assumi	Rural Development	MRD
5	Madhusmita Malakar	Applied Biology	BFST
6	M C Marak	Rural Development	MRD
7	P Khenmugan	Applied Biology	BFST
8	Parimita Barman	Business Administration	MBA
9	Pooja Rawat	Business Administration	BBA
10	Q. N. Sangma	Rural Development	MRD
11	Santana Das	PQH School of Education	B.Ed.
12	S Waikhom	Business Administration	BBA
13	T. Marak	Education (PQHSE)	B.Ed.
14	Tonmay Dutta	Social Work	MSW

## CERTIFICATE

### To whom so ever it may concern

This is to certify that **Ms. Ahista Sarmah**, a student **University of Science & Technology, Meghalaya**, has successfully carried out her Internship Project on "**A Study on Quality of Work Life and Work Life Balance among the Employees of Meghalaya Bitchem Pvt. Ltd.**" in Meghalaya Bitchem Pvt. Ltd. from **2<sup>nd</sup> July** to **30<sup>th</sup> August, 2018**.

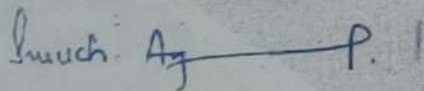
We are satisfied with the project report and appreciate her commitment towards the project preparation.

We wish her 'All the Best' for her future.

Dated: 01<sup>st</sup> September, 2018

Regards,

**For Meghalaya Bitchem Pvt. Ltd.**



**(Suruchi Agarwal)**  
**Group VP-HR**

ilandlo

OUR BUSINESS IS TO GROW YOUR BUSINESS

WWW.ILANDLO.COM

*Internship Certificate of Completion*

This is to certify that

Mr/Ms. Charabuo Kape

has successfully completed his/her internship program with

**ILANDLO SERVICES PVT. LTD**

for a period of 2 months commencing from JULY 2018 to AUGUST 2018

under the department of Marketing

and his/her progress was found to be satisfactory.

Date: 31<sup>ST</sup> Aug 18

  
Imtisunup Longchar  
Director & Co-Founder

  
Lipokjungla Ozukum  
Director & Co-Founder



Ph : 08119862240

# ST. JUDE SECONDARY SCHOOL

(Under Meghalaya Board of School Education (MBOSE))

UMPHER, 12<sup>TH</sup> MILE, BYRNIHAT

RI-BHOI DIST. - 793101, MEGHALAYA

## To whom it may concern

This is to certify that *Jashisha Man Lieh*....., a student teacher, bearing ROLL No. *2017/B.Ed./032*..... attended school and practiced the teaching regularly in his/her internship programme from 16<sup>th</sup> August, 2018 to 30<sup>th</sup> November, 2018. He/She has completed the number of Report regarding Internship required by the authority concerned under the supervision of PQH school of Education, USTM, Meghalaya.

His/Her character and conduct were excellent. I wish his/her success in every walk of life.

Seal and Signature of

PRINCIPAL

**The Principal**  
St. Jude School  
12th Mile Umpier, Ri-Bhoi (Dist)  
Meghalaya-793101

## North Eastern Region Community Resource Management Project (NERCORMP)

A joint project of **Government of India, North Eastern Council, Ministry of Development of North Eastern Region and International Fund for Agricultural Development (IFAD)**

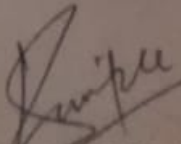
### Certificate of Internship Programme

Certified that

***Kavi S. Assumi***

has successfully completed the Internship Programme under NERCORMP during  
2<sup>nd</sup> May to 30<sup>th</sup> May 2017 in partial fulfillment for the award of *Master of Arts Rural Development* under  
University of Science and Technology, Meghalaya



  
(Dimple S Das)  
Communication Officer



27<sup>th</sup> Feb 2018

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that Ms. Madhusmita Malakar, Student of B.Sc. (Food Technology), University of Science & Technology, Meghalaya, was an In-Plant Trainee from 15<sup>th</sup> Jan 2018 to 27<sup>th</sup> Feb 2018 in our Organization.

During the training, we found her sincere & hardworking. She also had a great attitude towards learning.

We wish her good luck & success in all her future endeavors.

Shailendra Kumar  
Sr. Manager – HR

**मदर डेयरी फ्रूट एण्ड वेजिटेबल प्राईवेट लिमिटेड**

यूनिट : मदर डेयरी, पटपड़गंज, दिल्ली-110 092, फोन :- 22471991 फैक्स : 011-22477935

पंजीकृत कार्यालय : मदर डेयरी, पटपड़गंज, दिल्ली-110 092, भारत फोन :- 22471991 फैक्स : 011-22475991

**Mother Dairy Fruit & Vegetable Private Limited**

Unit : Mother Dairy, Patparganj, Delhi-110 092, Tel. : 22471991 Fax : 011-22477935

Regd. Office : Mother Dairy, Patparganj, Delhi-110 092, India Tel. : 22471991 Fax : 011-22475991



# INTERNSHIP CERTIFICATE IN RURAL DEVELOPMENT PROGRAMMES

This is to certify that Smt. Memitha Ch. Marak student of M.A (Rural Development) from University of Science & Technology Meghalaya (USTM) has completed 1(One) month internship in Rural Development Programmes with field work placement at Songsak C&RD Block under District Rural Development Agency (DRDA), East Garo Hills, Williamnagar from 4<sup>th</sup> May 2017 to 30<sup>th</sup> May 2017.

I wish her success in all her endeavour for better future in life.

  
(S.P.M. Sangma)

Field Supervisor  
District Programme Management  
East Garo Hills District, Williamnagar.

  
(H.B. Marak, IAS)

Deputy Commissioner-Cum-Chairman  
District Rural Development Agency (DRDA)  
East Garo Hills District, Williamnagar.



# TRINITY FRUCTA LIMITED

FSSC 22000 CERTIFIED :: CIN : U15137AS2010PLC010235

**Office & Works :**

Industrial Area, Mangaldoi  
District : Darrang- 784125  
Phone : (03713) 230 071  
Fax : (03713) 230 670  
e-mail : factorymanager@trinityfructa .com

**Branch Office :**

Repose Foods Pvt. Ltd.  
Sankardev Nagar, Panjabari,  
Guwahati- 781037  
Phone : (0361) 2330141  
Fax : (0361) 2332670

**Ref:** TFL/HR/18-19/ 184

**Date:** 14/02/2019

## To whom it may concern

This is to certify that MR. PAMEU KHENMUNGAN a student of B. Sc., Food Science & Technology, University of Science & Technology, Meghalaya has successfully completed his Industrial Training at our organisation under the guidance of MR. Jiten Saikia, Manager - QA/QC from 21<sup>st</sup> Jan 2019 to 31<sup>st</sup> Jan 2019.

We found him sincere and hardworking during this tenure.

We wish him all the best for his future endeavors.

Regards,

For & On behalf of,  
**M/s TRINITY FRUCTA LTD.**

  
14/02/2019  


(Dipankar Deka)  
**Manager HR**





## **CERTIFICATE OF INTERNSHIP**

We are pleased to present this certificate to

**Ms. Parimita Barman,**

a student of University of Science & Technology,

Meghalaya, in appreciation of successful work as an  
intern on the project

**"A Study on the Ratio Analysis In Meghalaya Cements  
Limited"**

from 01<sup>st</sup> July' 2018 to 31<sup>st</sup> Aug' 2018.

Wishing all success in future endeavours.

A handwritten signature in black ink, appearing to read "Anil", is written over a diagonal line.

**Dr. Anil Kapur**  
President - Sales & Marketing  
Meghalaya Cements Limited



☎: 0360-2351563

**M/S NEM'S AUTO**

Authorised : Sales & Service Centre

A-Sector, Naharlagun, Arunachal Pradesh



**Mahindra**  
2 Wheelers

Ref. No. ....

Date.....

Date: 4<sup>th</sup> september 2018

**TO WHOM IT MAY CONCERN**

This is to certify that Miss Pooja Rawat, Student of "University of Science And Technology, Meghalaya", of Stream BBA 5<sup>th</sup> Semester, Bearing Roll No- 16/BBA/15, done her Summer Internship Project (Title- A Study On customer Satisfaction Level On two Wheeler In Itanagar) in our Organization from 2<sup>nd</sup> July to 31<sup>st</sup> August 2018. She Completed the project Successfully.

I wish her all the success in her life.

For, Nem's Auto

**NEMS AUTO**

  
Proprietor

Pranab Sarkar

CEO



**STATE INSTITUTE OF PANCHAYAT & RURAL DEVELOPMENT  
(APEX CENTER FOR RESEARCH AND TRAINING IN RURAL DEVELOPMENT)**

Under Deptt. of Panchayat & Rural Development, Govt. of Assam  
G.S. Road, Khanapara, Guwahati-781022  
Land Lines Office : 099544 98445 , 099544 97674, 099545 33472

Date: 25/04/2019

**TO WHOM IT MAY CONCERN**

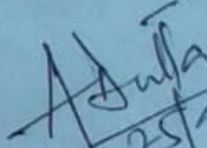
This is to certify that Ms. Quismitha N Sangma, a student of Master of Rural Development (4<sup>th</sup> Semester), University of Science and Technology, Meghalaya has successfully completed her internship with the Institute under my guidance from 6<sup>th</sup> February to 6<sup>th</sup> March 2019 (30 days).

As part of the partial fulfilment for the award of Master of Rural Development, SIPRD has provided some academic classes on the various Rural Development programmes.

I found her sincere on her assignment and her performance was very good.

I wish her a bright future and success in life.

Place: Guwahati

  
25/4/2019  
Senior Faculty  
SIPRD Assam  
(Anupam Dutta)  
Senior Faculty Member  
and Head of Training,  
SIPRD, Assam



Phone : 0361-2267768  
2231047

# SHRIMANTA SHANKAR ACADEMY

Senior Secondary School [C.B.S.E.]

Affiliation No. : 230023

Girijananda Choudhury Complex

DISPUR, GUWAHATI - 781 006

Ref. : SSA/2020/1970

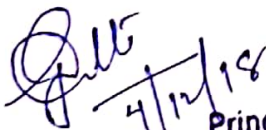
Date : 04/12/2018....

## To Whom it may Concern

This is to certify that *Santana Das*..... a trainee teacher bearing class Roll No— 2017/B.Ed/0026. attended internship regularly from 15<sup>th</sup> August to 30<sup>th</sup> November 2018. She/he has completed the number of lesson required by authority concern under the supervision of Mrs. Himi Saikia Assistant Professor, Prof Qoumrul Hoque School of Education (University of Science and Technology, Meghalaya)

She/he bears a good moral character.

I wish her/him success in life.

  
4/12/18  
Principal  
Dr. Geeta Dutta Baruah  
Shrimanta Shankar Academy  
Principal  
Dispur, Guwahati-6  
Shrimanta Shankar Academy

2<sup>nd</sup> September 2018

**TO WHOM IT MAY CONCERN**

This is to certify that **Mr. Stephen Waikhom** doing his BBA from University of Science and Technology Meghalaya has successfully completed his two months summer internship with us from **01<sup>st</sup> July 2018** to **31<sup>th</sup> August 2018** with the Sales Team at **Eastern Motors Imphal**.

During his summer training we found him to be sincere and honest. He is very dedicated and focused on the job.

Topic: **Customer Satisfaction towards Eastern Motors**

We wish him all the best in his future endeavours.



**Laimujam Bikramaditya Singh**  
Human Resource



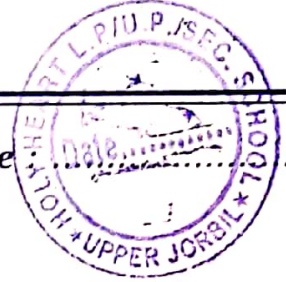
# HOLY HEART L.P./U.P.SEC.SCHOOL

Upper Jorbil, Killing, Ri-Bhoi Dist., Meghalaya - 793 101

Estd. 1998

Ref. No.

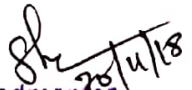
Date



## To whom it may concern

This is to certify that .....TANGSIM R MARAK....., a student teacher, bearing ROLL No....2017/BED/067..... attended school and practiced the teaching regularly in her internship programme from 16<sup>th</sup> August, 2018 to 30<sup>th</sup> November, 2018. She has completed the number of Report regarding Internship required by the authority concerned under the supervision of PQH school of Education, USTM, Meghalaya.

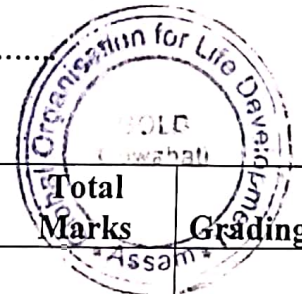
Her character and conduct were excellent. I wish her success in every walk of life.

  
Headmaster  
Holy Heart L.P./U.P./SEC. School  
Upper Jorbil, Killing Ri-Bhoi Dist  
Meghalaya-793101  
Seal and Signature of

The Principal

Name of student: Tarun Datta

The following are the parameters for the assessment:



Sl No	Parameters	Total Marks	Grading
1	The trainees ability to analyze and understand the organization/agency aspects of social work, cultural/situational context, issues and concerns of the agency's interventions/development process (history, structure, demography, special needs, issues, of community or agency set up)	6	5
2	Practice skill of the trainee according to agency setting (planning, formulation, implementation, monitoring, and evaluation), use of tools and techniques in working, utilization of participatory techniques, skills to analyze individual/social problem etc).	6	6
3	People-skills (interpersonal and working skills, behavior towards team members and communities, ability to adapt and adjust and appreciation of the other, emotional control etc.)	6	6
4	Use of inputs (supervision and supervisory inputs for professional growth in social work context, regularity, punctuality, adapt to stressful situations, ability to take criticism positively, willingness to learn etc).	6	5
5	Accomplishments of Task (in keeping with the agency's requirement or university's guidelines for casework, group work or community organization as per the possibility in the agency setting)	6	6
	<b>Total</b>		<b>28</b>

Any other comments:

*Wish his success in his life.*

Name of the agency: GOLD

Name of the Agency Director/Supervisor:

Signature of Agency Director/Supervisor with date:

*[Signature]*  
PROJECT: MUKT!  
Global Organisation for Life Development  
K-Sarama, ... (West), House Nr ...  
Assam, India