



Office of the Registrar
University of Science and Technology Meghalaya
NOTIFICATION

The Hon'ble Vice Chancellor, USTM is pleased to reconstitute the Internal Quality Assurance Cell (IQAC) of University of Science and Technology Meghalaya with the following members as per the guidelines of NAAC.

Sl no	Name	Designation
01	Dr. P K Goswami, Vice Chancellor, USTM	Chairperson
02	Dr Azmol Hussain Barbhuiya, Dept of Chemistry	Director, IQAC
03	Dr Papiya Dutta, Dept of Rural Development	Member
04	Ms. Anju Hazarika, Registrar	Member
05	Prof Alaka Sharma, Dean, School of Social Sciences & Humanities	Member
06	Mr Nurujjaman Laskar, Dy Controller of Examinations	Member
07	Dr Alpina Choudhury, Director, Students' Affairs	Member
08	Prof D K Sharma, Professor, Dept of Zoology	Member
09	Dr Amit Choudhury, Dept of Bussiness Administration	Member
10	Dr Sandeep Gupta, Dept of Sociology	Member
11	Mr Shamim Goney, Dy Registrar (Admin)	Member
12	Dr. Abdur Rashid, Dept of Commerce	Member
13	Prof E Karim, Dean, School of Applied Sciences	Member
14	Ms. Mehjabin Rahman, Nominee from the Management	Member
15	Mr Nitu Borgohain, Dept of Physics	Member
16	Dr Parbin Sultana, Dept of Bussiness Administration	Member
17	Dr Sony Kumari, Dept of Applied Biology	Member
18	Mr N Marak, Local Headman	Member
19	Mr Abdul Wadood, Students Representative	Member
20	Ms Abhilasha A Barman, Students Representative	Member
21	Ms Sumki Begum, Alumni Representative	Member
22	Ms Ankita Kaushik, Alumni Representative	Member
23	Mr Sanjib Kumar Sarmah, AMTRON, Industry Representative	Member
24	Mr Sumit Gupta, Asst VP & Branch Head, Axis Bank, Khanapara	Member

The term of office of the members is for a period of two years with effect from the date of issue of the above notification or until further notification whichever is earlier.

(Anju Hazarika)
Registrar

Date: 21.08.18

NO.USTM/REG/2018/280

Copy to:

1. PS to Hon'ble Chancellor, for kind appraisal of Hon'ble Chancellor, USTM
2. All Deans of Schools of USTM
3. Director, IQAC
4. All Heads of departments of USTM
5. All members as mentioned above for their kind information and necessary action.
6. System Administrator for uploading the notice and all the subsequent proceedings of IQAC to USTM website.
7. Office File

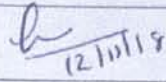




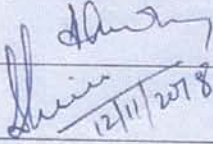
Registrar
University of Science & Technology,
Meghalaya

Sd/-
(Anju Hazarika)


MINUTES OF IQAC MEETING HELD ON 12th November, 2018

The IQAC meeting of the University of Science and Technology, Meghalaya was held on 12th November, 2018 at the Conference Hall, Administrative Block under the Chairmanship of the Hon'ble Vice-Chancellor, USTM.

Members were present in the meeting:

Sl No	Name of the Member	Signatures
1	Dr P K Goswami, Vice Chancellor	 12/11/18
2	Dr Azmol Hussain Barbhuiya, Dept of Chemistry	 12/11/2018
3	Mr. Nurujjaman Laskar, Dy CoEA	 12/11/2018
4	Dr Alpana Choudhury, Dept of Media Sciences	 12/11/2018
5	Ms. Anju Hazarika, Registrar	 12.11.18
6	Prof D K Sharma, Dept of Zoology	
7	Dr Amit Choudhury, Dept of Business Administration	
8	Mr Shamim Goney, Dy. Registrar (Admin)	 12/11/2018
9	Dr. Abdur Rashid, Dept of Commerce	
10	Prof E Karim, Dean, School of Applied Sciences	
11	Ms Mehjabin Rahman, Nominee from the Management	
12	Dr Parbin Sultana, Dept of Business Administration	
13	Mr. Abdul Wadood, Students Representative	
14	Ms Abhilasha A Barman, Students Representative	
15	Ms Sumki Begum, Alumni Representative	
16	Mr Sanjib Kumar Sarmah, AMTRON	
17	Mr Sumit Gupta, Asst. VP & Branch Head, Axis Bank, Khanapara	

18. Dr. Balendra Kr Das (Spl. Invitee)


12/11/18

**Director
IQAC, USTM**


The Director IQAC placed before the members the Action Taken Report of the last IQAC meeting which was held on 4th May, 2018 as follows:

1. The department NAAC Coordinators initiated the process of preparation of NAAC SSR and a series of workshop have been conducted by inviting resource persons from other universities including Prof G D Sharmah, Vice Chancellor of Bilaspur University and Prof A K Gosh, Department of Environmental Science, University of Burdwan.
 2. USTM signed MoU with Aligarh Muslim University on 15th October, 2018 for various types of collaborative activities especially in the areas of Research, Student and Faculty Exchange programs and to get the mentorship in the administration.
 3. The coaching for the competitive examinations especially for NET/GATE/SLET and other allied Govt. Services have been intensified with the joining of larger number of students from all the disciplines. This has yielded better results in the competitions with 38 students who qualified the above examination.
 4. The Central Auditorium has been made operational from the month of October, 2018 and there have been substantial addition in other facilities such as sports field, addition of books in both the Central and Departmental libraries.
- The members have expressed their satisfaction on the actions taken.

The following resolutions were taken:

Resolution No 1:

Resolved to request the authority to introduce the following programmes in view of the increasing demand of students from next academic session.

- a. BA in Administration and Governance
- b. B. Pharm

Resolution No 2:

Resolved to request the authority to improve the following infrastructure facilities:

- a. Extension of Girls Hostel.
- b. Renovation of existing hostels (both boys & girls).
- c. Improvement of internet connectivity.

Resolution no 3:

Resolved to request the authority for establishment of Central Instrumentation Facility inside the campus.

Resolution No 4:

Director
IQAC, USTM
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Resolved to request the authority to streamline all the activities conducted for holistic development of the students by creating different Centers and Cells which should closely monitor all the activities initiated for the last several years towards the overall growth of the student community. Additionally, the establishment of a center for astronomical studies has also been proposed along with an Astro-Observatory and Planetarium which would benefit the visitors especially the students and scholars coming from various parts of North East India and get a learning experience.

The proposed Centers and Cells are as follows:

I. UNIVERSITY ACTIVITY CENTRE

01	Cultural Forum
02	Sports Forum
03	Fitness Forum
04	Students Forum
05	Quiz Forum
06	Debate Forum
07	Event Management Forum
08	Presentation Forum

II. UNIVERSITY SKILL AND CAREER MISSION

01	Counselling and Career Guidance Cell
02	Innovation and Incubation Centre
03	Entrepreneurship Development Cell
04	Centre for Value Oriented Courses
05	Driving School
06	Finishing School

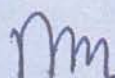
III. CENTRE FOR COMPETITIVE STUDIES

01	HOQUE-20 – Preparation for Civil Services Examinations
02	NET Forum – For the preparation of NET/GATE/SLET Examinations
03	Higher Education Entrance Coaching Cell (HEECC)
04	Allied Government Services Examinations Coaching Cell (AGSECC)

IV. CENTER FOR ASTRONOMICAL STUDIES

USTM Astro-Observatory and Planetarium

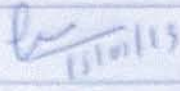
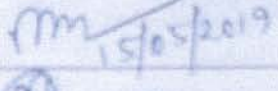

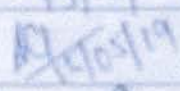



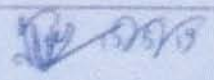
The meeting ended with a vote of thanks by the Director IQAC.



**Director
IQAC, USTM**

MINUTES OF IQAC MEETING HELD ON 15th May, 2019

The IQAC meeting of the University of Science and Technology, Meghalaya was held on 15th May, 2019 at the Conference Hall, Administrative Block under the Chairmanship of the Hon'ble Vice-Chancellor, USTM.

Members were present in the meeting:

Sl No	Name of the Member	Signatures
1	Dr P K Goswami, Vice Chancellor	
2	Dr Azmol Hussain Barbhuiya, Dept of Chemistry	
3	Dr Nurujjaman Laskar, Dy CoEA	
4	Dr Alpina Choudhury, Dept of Media Sciences	
5	Ms. Anju Hazarika, Registrar	
6	Dr Amit Choudhury, Dept of Business Administration	
7	Mr Shamim Goney, Dy. Registrar (Admin)	
8	Dr. Abdur Rashid, Dept of Commerce	
9	Prof E Karim, Dean, School of Applied Sciences	
10	Ms Mehjabin Rahman, Nominee from the Management	
11	Dr Parbin Sultana, Dept of Business Administration	
12	Mr. Abdul Wadood, Students Representative	
13	Ms Abhilasha A Harman, Students Representative	
14	Ms Sumki Begum, Alumni Representative	
15	Mr Sanjib Kumar Sarmah, AMTRON	
16	Mr Sumit Gupta, Asst. VP & Branch Head, Axis Bank, Khanapara	
17	Ms Polly Boragohain- Special Invitee	
18	Dr Sandeep Gupta- Special Invitee	
19	Dr Balendra Kumar Das (Spl Invitee)	

Director
IQAC, USTM


The Director IQAC placed before the members the Action Taken Report of the last IQAC meeting which was held on 12th November, 2018 as follows:

1. The approvals from Pharmacy Council of India has been granted to start B.Pharm programme from the academic session July, 2019 and all the necessary preparation have been made to introduce the programme BA in Administration and Governance.
2. Extension of Girls Hostel have been made with an additional capacity of 100 students in Kasturba Girls Hostel located inside the campus and renovation of existing Boys and Girls Hostels have also been done.
3. The Central Instrumentation Facility has been developed in K-Block and the instruments are in the process of installation with all the necessary infrastructures.
4. The authority has taken all the necessary initiatives to establish various Centers and Cells to streamline the ongoing activities and the construction of an activity block has also been initiated to house the Centers and Cells at Block-L.

The members have expressed their satisfaction on the action taken.

The following resolutions were taken:

Resolution No 1:

Resolved to reconstitute the IQAC with addition of new members as follows:

Name of the Member	Designation
Dr Balendra Kumar Das, Dept of Zoology	Director
Dr Azmol Hussain Barbhuiya, Dept of Chemistry	Joint Director, IQAC
Dr Papiya Dutta, School of Social Science and Humanities	Joint Director, IQAC
Dr Mayuri Devesh, Dept of Physics	Member
Ms Polly Borgohain, OSD	Member
Dr Sandeep Gupta, Dept of Sociology	Member
Dr Sony Kumari, Dept of Applied Biology	Member

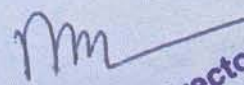
Resolution No 2:

Resolved to request the authority to introduce MA in Khasi and Garo Language Programmes in next academic session.

Resolution No 3:

Resolved to request the authority to complete the compilation of NAAC SSR by September, 2019 so that necessary uploading can be done in the month of October.

Resolution No 4:


Director
IQAC, USTM

Resolved to request the authority to sign MoUs with industries in order to enhance the Industry-Academia linkages and to initiate more collaborative programs with the existing institutions having MoUs.

Resolution No 5:

Resolved to request authority to instruct the departments for organizing inter/intra departmental events covering cultural, sports and co-curricular activities and to motivate the students for participating in large numbers, adequate awards may be granted.

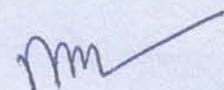
Resolution No 6:

Resolved to request the authority for publishing 2nd issues of the research journals by each schools at the earliest.

Resolution No 7:

Resolved to request the authority to enhance the budget for seed money for research projects for faculty members in view of the joining of large number of qualified faculty members in different departments.

The meeting ended with a vote of thanks by the Director, IQAC.


Director, IQAC, USTM