

# UNIVERSITY OF SCIENCE & TECHNOLOGY, MEGHALAYA

## 7<sup>th</sup> Meeting of the University Research Council (URC)

Date: 21<sup>st</sup> June, 2018

Venue: Conference Hall, USTM

### AGENDA NOTE

Following are the agenda notes for the 7<sup>th</sup> meeting of the University Research Council of USTM:

✓ **Agenda No.1: Confirmation of the minutes of 6<sup>th</sup> URC meeting held on December 19, 2017**

The minutes of the meeting is enclosed as **Annexure-I**. The house may confirm the same.

✓ **Agenda No.2: Action Taken Report**

The action taken report of 6<sup>th</sup> URC meeting prepared and is enclosed as **Annexure-II**

✓ **Agenda No.3: Approval for award of Ph.D. degree.**

Four Research Scholars appeared in viva-voce during the period January -May, 2018 each one from the Department of Zoology, Botany, Education and Business Administration .The hard bound thesis of the respective scholars, experts comments are presented before the house. The list of these scholars along the date of submission of thesis, name of examiner of thesis, date of viva voce, name of experts present in the thesis prepared and enclosed as **annexure -III**. The URC may approve the same for award of Ph.D. degree.

✓ **Agenda No.4: Presentation of synopsis and approval for provisional registration:**

Ten Research scholar of different Department had presented Synopsis during the period January-May, 2018 before the DRC. After scrutinizing comments from external expert and based on the revised DRC recommendation SRC approved the same. The list of these scholars along with the title of the research proposal, name of guide/co-guide and date of presentation of the synopsis has been prepared. The list if enclosed as **Annexure - IV**. The house may approve the list.

✓ **Agenda No.5: Approval of Recognition of new guides.**

Some faculty member of the university applied for the Ph.D. guideship during the period of January 2018 – May 2018. The SRC has approved the guideship of these teachers as per recommendation of DRC. The list of these faculty members are enclosed as annexure -V. The URC may approve the list.

✓ **Agenda No.6: Status of Admission for January 2018(A) Batch:**

The Ph.D. Entrance for the January 2018(A) batch was held on 30<sup>th</sup> December 2017 .and result was declared on 4<sup>th</sup> January 2018. Selected candidates took admission under different department. The list of admitted students along with the name of proposed guide is enclosed as **annexure-VI**. The house may ratify the same.

Contd.....

✓ **Agenda No.7: Presentation of Pre Thesis Submission Seminar.**

During the period December 2017-May 2018, four research scholars under different departments had presented Pre Thesis Submission seminar. List of this scholar along with department, date of presentation and name guide(s) are enclosed as **Annexure- VII**. This is for the information of the house.

✓ **Agenda No.8: New Admission July 2018 (B) Batch.**

As per academic calendar, the notification for admission for the July 2018(B) batch is to be announced in the month of May. The number of seats in each department is presented as per availability of internal guides. The number of seats in the respective departments is enclosed as **annexure- VIII**. The house may approve the number for seats for this batch.

**Agenda No.9: Any other matter.**

i) The course work Examination for the Batch 2017(B) batch and repeat examination of previous batch was held in the month of January 2018. The result of the same declared in the month of March. The result sheet of the examination enclosed as annexure -IX for perusal of the house.

Sub: 7th Meeting of the University  
Research Council

Date: 21st June 2018

Venue: Conference Hall

Members present:-

1. Dr. R. K. Sharma, VC - *RK Sharma* 21/6/18

2. Prof. Alaka Sharma pro-vc - *Alaka* 21.6.18.

3. Prof. J. U. Ahmed, NEHU -

4. Dr. R. R. Hoque, Tezpur Univ - *R R Hoque* 21/6/18

5. Dr. S. P. Saikia, NEIST - *Saikia* 21/6/2018

6. Dr. F. A. Borthuiya, IITG - *F A Borthuiya* 21/6/2018

7. Dr. A. H. Barblujia Academic Registrar, USM *A H Barblujia* 21/06/18

8. Amit Choudhury Dean SBUS *Amit Choudhury* 21/06/2018

9. Prof. Ranee Das Botany Dept - *Ranee Das* 21/06/18

10. DR. MONALISA B. DEKA BRO *Monalisa B. Deka* 21/6/18

11. Ujjay Hazarika Registrar *Ujjay Hazarika* 21.06.18

12. Prof. Thyrangan' locday *Thyrangan'* 21/6/18

13. Dr. E. Karim *E. Karim* 21/6/18

14. Prof. J. N. Grangul' chemistry dept. *J. N. Grangul'* 21/6/18

15. A. Imahidat Prof & Dean PHSSE *A. Imahidat* 21/6/18

16. Prof (Dr.) A. K. Sinha USLR, USTM *A. K. Sinha* 21/6/18

17. Dr. Parvin Sultan COEBA *Parvin Sultan* 21-06-2018



## University of Science & Technology, Meghalaya

Techno-City, Kling Road, Baridua, Meghalaya-793101

Minutes of the 6<sup>th</sup> University Research Council (URC) Meeting held on 19<sup>th</sup> December, 2017 at 11.00 pm in the Conference Hall of USTM.

Following members were present:

SI No	Status	Name and Designation
1.	Chairman	Dr. R. K. Sharma, Pro-Vice Chancellor, USTM
2.	Member	Prof. Alaka Sarma, Dean, School of Social Sciences, USTM
3.	Member	Prof. (Dr) A.K. Sinha, Dean, USLr, USTM
4.	Member	Dr E. Karim, Dean, School of Applied Sciences, USTM.
5.	Member	Prof. J.N. Ganguli, Department of Chemistry, USTM
6.	Member	Prof. Ranees Das, Department of Botany, USTM
7.	Member	Dr Ferdaus A. Barbhuiya, IIIT, Guwahati.
8.	Member	Dr Amit Choudhury, Dean, SBUS, USTM
9.	Member	Mrs Anju Hazarika, Reistrar, USTM
10.	Member	Dr Ajmal Barbhuiya, Academic Registrar, USTM
11.	Member	Dr Monalisa B. Deka, SRO, USTM.
12.	Convener	Dr .C.R. Sarkar, COE, USTM

The meeting was presided over by the Chairman Dr R.K. Sharma, Pro-Vice Chancellor, USTM.

Before initiating the discussion on the Agenda, the chairman welcomed all the members and informed the house that some members of the Committee could not attend the meeting for the following reasons.

Dr S.P. Saikia due to a Video Conference session in CSIR-NEIST, Jorhat, Dr R.R. Hoque is out of Country, Dr S.C. Das due to the demise of his family member, Dr D.K. Sharma and Dr Jonali Chetia are out of station.

The Convener then introduced the items of the agenda.

**1.URC: 06:01:** Confirmation of the minutes of the 5<sup>th</sup> URC meeting held on 1<sup>st</sup> September, 2017 (Annexure-I)

The minutes of the URC meeting held on 1<sup>st</sup> September, 2017 was placed before the house for consideration. Some recommendations were made and the minutes were accepted as it is.

**Resolution:** i)As recommended by the committee for point no 2(URC:05:03) regarding change of guides. The list is to be prepared in a tabular form.

Name of Candidate	Enrollment Number	School /Department	Guide	With effect from
Rashmita Sharma	PhD-17A-020	Business Sciences	Dr.Thogi Ram Gogoi	30.6.17
Ali Bordoloi	PhD-16B-232	PQHSE	Dr Nilima Bhagawati	Till 15.6.17
			Dr Amit Choudhury	15.6.17
Karabi Bhattacharyaa	PhD-16B-233	PQHSE	Dr Nilima Bhagawati	Till 15.6.17
			Dr Amit Choudhury	15.6.17
Rupali Borah	PhD-16B-235	PQHSE	Dr Nilima Bhagawati	Till 15.6.17
			Dr Amit Choudhury	15.6.17
Sangeeta Mahanta	PhD-17A-267	Social Work	Dr Nilima Bhagawati	Till 15.6.17
			Dr Amit Choudhury	15.6.17
			Dr Amit Choudhury	15.6.17



ii) As recommended by the committee for point no.3 (URC:05:04) the Title of the thesis is to be given while the proposal for the award of PhD Degree is submitted to the URC for approval.

Name of Candidate	Enrollment Number	School /Department	Guide	Co-Guide	Title of Thesis
Hamida Khatun	PhD-12A-22	Applied Sciences	Dr S.M. Buzarbaruah	Dr Sahin Ahmed	Some flow problems on magnetohydro dynamic free convective heat transfer flow.
Joseph Mathews	PhD-13B-85	Applied Sciences	Dr S.M. Buzarbaruah	Dr.T.K.Sinha	Solitons solution of certain non linear differential equations.

iii) As recommended for point no.4 (URC:05:05) regarding change Abstract presentation seminar to Pre thesis Submission seminar ,it is to be incorporated in Academic regulations and should be approved by the Academic Council.

2.URC: 06:02: Action taken report on the last minutes.(Annexure-II)

Resolution: The house resolved to confirm the action taken on the resolutions of the 5<sup>th</sup> URC meeting held on 1<sup>st</sup> September,2017

3.URC: 06:03: Allocation of New PhD Guides(Annexure-III)

Resolution: The house approved the new PhD guide list with a recommendation,to change the heading of the list which was missing in the original minutes.



**4.URC: 06:04:** Approval of recommendation of Viva Voce committee for award of PhD degree and announcement of result.

**Resolution:** The URC decided to award the PhD degree to the following four candidates on successful completion of viva voce.

Name of Candidate	Enrollment Number	School /Department	Guide	Co-Guide	Title of Thesis
Bidyut Bijoya Neog	PhD-12A-033	Business Sciences	Dr.Parbin Sultana	Prof Mukhulesh Barua	"A critical analysis on employee retention: A study emphasized on automobile service workshops in Assam."
Jogesh Deuri	PhD-12B-052	Biological Sciences	Prof.P.K.Barua	Dr M.C. Sarmah	A study on quality aspect of Eri culture for the Socio-Economic development of the Bodos in Kokrajhar District."
Sikha Rani Kalita	PhD-14A-112	Biological Sciences	Prof. D.K.Sharma	Dr Rezina Ahmed Dr Moushumi Das	Limnological study of the Urpod Beel, Goalpara, Assam with special reference to Planktonic Diversity."
Dipsundar Sahu	PhD-13A-078	Media Sciences and Cultural Studies	Dr Gopal C.Nanda	.....	Contribution of Chakrapani Dutta on Charak Samhita in the context of contemporary development in traditional knowledge."

It was also recommended that from next time onwards in the annexure provided ,some informations like Date of Submission of Thesis, Date of Viva Voce , Name of Examiners of the thesis and Expert present for the Viva Voce should be incorporated.

**5.URC:06:05:** Notification for PhD Admission Jan2018 Batch .

**Resolution:** The house approved the notification .



**6. URC: 06:06: Any other with permission of the Chairperson**

Resolution: As suggested by the members:

- i) A list of discontinued PhD Scholars is to be prepared from 2012 onwards
- ii) List of Ph.D. scholars applying for extension is to be prepared
- iii) URC meeting should be held every two months and the tentative dates should be incorporated in the academic calendar
- iv) Notification of Ph.D. award should be given immediately after the URC recommendation
- v) List of Ph.D. awarded under each school should be maintained
- vi) A new Ph.D. operation manual having all formats from synopsis preparation to thesis submission to maintain uniform track record of all research scholar should be prepared.

The meeting was concluded with the vote of thanks from the Academic Registrar of USTM.

*R. S. N. S.*  
Chairmen 20-12-17

*[Signature]*  
Convener 19.12.17


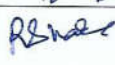


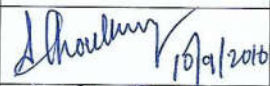
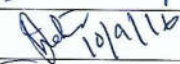
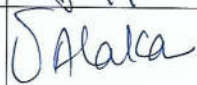

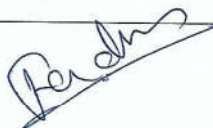

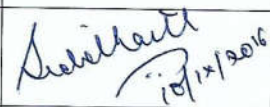
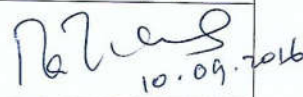


**OFFICE OF THE REGISTRAR**  
**UNIVERSITY OF SCIENCE AND TECHNOLOGY, MEGHALAYA**

Techno City: Kling Road: Baridua : Meghalaya-793101

As per provision U/S 15.2 of Ph.D. rules and Regulations of USTM, the University Research Council is constituted within the framework of University of Science & Technology, Meghalaya Act, 2008 with immediate effect.

Date: 10.09.2016

Sl. No	Name and Designation	Position in URC	Remarks	Signature
1	Dr. P. G. Rao, Vice Chancellor	Chairman.	Ex-officio	
2	Dr. R. K. Sharma, Pro-Vice Chancellor	Member	Ex-officio	
3	Dean, School of Biological Sciences	Member	Ex-officio	
4	Dean, School of Social Science and humanities	Member	Ex-officio	
5	Dean, School of Applied Sciences	Member	Ex-officio	
6	Dean, School of Engineering and Technology	Member	Ex-officio	
7	Dean, School of Business Sciences	Member	Ex-officio	
8	Dean, PQ School of Education	Member	Ex-officio	
9	Prof. Alaka Sarma Professor, Dept of Management Science, USTM	Member	Senior Professor nominated by Chancellor	
10	Prof. J. N. Ganguly, Professor, Dept. of Chemistry, USTM	Member	Co-opted Member	
11	Dr. Ferdaus A Barbhuiya IIIT, Guwahati	Member	Member from ERDF, nominated by Chairman ERDF	
12	Prof. D. K. Sarma Sharma Professor, Dept. of Zoology, USTM	Member	Co-opted Members	
13	Dr. Sidhartha Proteem Saikia Scientist, CSIR-NEIST, Jorhat	Member	Outside Expert	
14	Dr. R. R. Hoque, Associate Professor, Department of Environmental Science, Tezpur	Member	Outside Expert	

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Comm. Mee

**OFFICE OF THE REGISTRAR**  
**UNIVERSITY OF SCIENCE AND TECHNOLOGY, MEGHALAYA**  
**Techno City: Kling Road: Baridua : Meghalaya-793101**

As per provision U/S 1.06.04 of PhD Rules and Regulations on Admission & Examination 2011, the University Council is constituted within the framework of University of Science & Technology, Meghalaya Act, 2008 with immediate effect.

Sl. no	Name and Address	Position in URC	Remarks
1	Dr. P. G. Rao, Vice Chancellor	Chairman	Ex-officio
2	Dr. R. K. Sharma, Pro-Vice Chancellor	Member	Ex-officio
3	Dean, School of Biological Sciences	Member	Ex-officio
4	Dean, School of Social Science and humanities	Member	Ex-officio
5	Dean, School of Applied Sciences	Member	Ex-officio
6	Dean, School of Engineering and Technology	Member	Ex-officio
7	Dean, School of Business Sciences	Member	Ex-officio
8	Dean, PQ School of Education	Member	Ex-officio
9	Dr. Alaka Sarma, Professor, Dept of Management Science, USTM	Member	Senior Professor nominated by Chancellor
10	Dr. Rane Das, Professor, Dept. of Life Sciences, USTM	Member	Senior Professor nominated by Chancellor
11	Dr. Ferdous A Barbhuiya, IIIT, Guwahati	Member	Member from ERDF, nominated by Chairman, ERDF
12	Prof. D. K. Sarma, Professor (Retd), GU	Member	Co-opted Members
13	Prof Saibal Kanti Bhattacharya, Professor (Retd), GU	Member	Co-opted Members
14	Prof. J. I Ahmed, Prof and Head, NEHU, Tura Campus	Member	Outside Expert
15	Dr. Sidhartha Proteem Saikia, Scientist, CSIR-NEIST, Jorhat	Member	Outside Expert
16	Dr. R. R. Hoque, Associate Professor, Department of Environmental Science, Tezpur University	Member	Outside Expert
17	Controller of Examinations & Admission	Member	Ex-officio

\* The tenure of members under (9), (10), (11), (12), (13), (14), (15) and (16) shall be of two years.

**Power and functions of the University Research Council (URC):**

1. The URC will constitute the Ph.D Entrance Test Committee U/S 1.6 of the Ph.D Rules & Regulations and oversees its activity.
2. Scrutinize the result of the Ph.D Entrance test forwarded to it by the Chairperson of the Ph.D Entrance Test Committee.
3. Examine the report from the School Research Committee (SRC) regarding the vacancies available for Ph.D admissions two months before the commencement of each session and communicate its decision within two weeks.
4. Scrutinize the report received from the SRC on granting Provisional Registration to a Candidate.
5. Recommend allocation of co-guides wherever considered essential.
6. Examine the progress report of the Research Scholars forwarded to it by the SRC for granting permission for enrollment of the Research Scholars forwarded to it by the SRC for granting permission for enrollment of the scholar for next semester and take appropriate decision.
7. Consider the recommendation received from SRC for granting Final Registration to pursue the Ph.D programme. The URC may also grant extended time for final registration as proposed by SRC.
8. Grant extension in the maximum period permitted and grant relaxation in the minimum period permitted for the submission of Ph.D thesis as per rule.
9. Decide on applications received for extension of time for submission of synopsis before submission of Ph.D thesis and approve the same when submitted. A thesis shall be submitted only if the URC has approved the synopsis.
10. Approve the Panel of Examiners received from the Research Guide (Supervisor) with the recommendation of SRC for the adjudication of thesis including the proposal for inclusion of expert from outside the country.
11. Consider applications received for recognition as Research Guide under the various departments and centers of USTM and decide on the same based on the recommendation of SRC.

  
Registrar, USTM

No. USTM/Reg/URC/2015/084

Dated: 13th-March, 2015

Copy for information and necessary action:-

1. The Chancellor, USTM
2. The Vice-Chancellor, USTM.
3. Dean of the Schools.
4. Members
5. COE, USTM.
6. HOD, USTM
7. The Deputy Registrar, USTM.
8. Office File

# University of Science and Technology, Meghalaya

Kling Road, Baridua, 9<sup>th</sup> Mile, Ri-Bhoi District, Meghalaya-793101

Minutes of the First meeting of the University Research Council  
held on May 10, 2014

Time: 11:30am  
Venue: Conference Hall, USTM

## Attendees

1. Dr. Rabin Kr. Sharma, Vice Chancellor (acting), USTM (Chairman)
2. Prof. Abu Nasar Saied Ahmed, Dean School of Social Science and Humanities, USTM
3. Dr. Bala Gopalan Unni, Chief Scientist CSIR-NEIST Jorhat
4. Dr. Raza Rafiqul Hoque, Associate Professor, Dept. Environmental Sc., Tezpur University
5. Dr. Dinesh Baishya, Dean, School of Media and Cultural Studies, USTM
6. Prof. Uma Kanta Sarma, Dean, School of Engineering and Technology, USTM
7. Dr. Suresh Chandra Das, Dean, School of Biological Sciences, USTM
8. Dr. Abani Kumar Misra, Dean School of Applied Sciences, USTM
9. Dr. (Mrs.) Ranee Das, HOD, Department of Botany, USTM
10. Dr. Chira Ranjan Sarkar, Registrar, USTM
11. Dr. Gautam Kr. Sarmah, Dy Controller of Examinations, USTM (Special Invitee)

The meeting was chaired by Dr. R. K. Sharma, Vice Chancellor (acting), USTM. First of all he welcomed all the members particularly the members coming from the institutes outside Guwahati. He mentioned that this is the 1<sup>st</sup> University Research Council meeting and requested the members to take part in active deliberation regarding ongoing Ph.D. degree programme of the University. This would help to make the necessary revision/modification to streamline the Ph.D. programme.

The chairman requested the members to introduce themselves before the house. After that the agenda of the meeting was taken up for discussion.

## A.I. No.1: Approval for the constituted Ph.D. Entrance Committee.

The members approved the notice issued vide no. USTM/Reg/Ph.D./2013/909 dated 27 September 2013 regarding the constitution of Ph.D. Entrance Test Committee as per the Rules and Regulation under the section 1.6 to have the *post facto* approval for the same. But it is observed that some of the members of the committee have left USTM or the designation has been changed, the house proposed that necessary revision may be made in the existing notification. The house approved the proposal and the new notification would be issued in this regard. Regarding the mandate of the committee, it was suggested that one mandate like screening of application and preparation of the merit list by the respective School Research



Committee should be included over and above the three mandates already given in the regulation. Necessary amendment should be made in the regulation to include the above clause.

**A.I. No. 2: Approval of the Synopsis of research work for provisional registration**

The chairman presented the present status of the Ph.D. degree programme of the University by presenting a table as given below:

Batch	Number of Scholars admitted	Number of Scholars given synopsis	Number of Scholars doing Course Work	Number of Scholars completed Course Work exam
2012 (A)	38	28	26	24
2012 (B)	26	14	17	10
2013 (A)	17	06	10	07
2013 (B)	14	04	0	0
2014 (A)	21	02	0	0
<b>Total</b>	<b>116</b>	<b>54</b>	<b>53</b>	<b>41</b>

The list of synopsis submitted by the Ph.D. Scholars was also presented before the house. The members scrutinized the list and made the following observations:

- 1) Some titles of the thesis are very lengthy and members suggested to modify to make them precise and short.
- 2) The minimum number of co-guide (if required) should be engaged for the Ph.D. degree programme. One main guide and another as co-guide, whenever necessary.
- 3) A single certificate shall be signed by the guide and the co-guide, certifying the supervision of Ph.D. work by them.
- 4) The date of final acceptance of the synopsis shall be the date of provisional registration for the research work. This shall be notified in a list to be prepared by the respective Dean of Schools and the notification be issued to the guide/co-guide, Ph.D. scholars, CoE etc.

**A.I. No. 3: Consideration of applications for granting final registration**

The chairman informed the house that the two scholars namely, Ms. Mamoni Das Senapati and Ms. Gitli Sailkia had submitted applications for their final registration. The applications were thoroughly examined along with the documents submitted by them time to time and observed the following:

1a) Ms Mamoni Das Senapati was provisionally registered for Ph.D. degree programme on 07:04:2012 But she has presented only one six monthly report till the submission of the application for final registration. She has to present at least 3 six monthly progress report from the date of her provisional registration.

1b) The title of the thesis of Ms Senapati is too lengthy and it is advised to shorten it.

2) Ms Gitali Saikia was provisionally registered for Ph.D. degree programme on 11:06:2012 But she failed to give any six monthly progress report after the registration. After a threadbare discussion, the house resolved that Ms. Senapati and Ms Saikia be advised to present six monthly progress report as per the provision of the Ph.D. regulation of the University. The letter should be issued to both of them along with their guides.

**A.I. No. 4: Any other matter**

- 1) The members were informed that the Ph.D. Course Work for the new batch of student would commence from 1<sup>st</sup> of July 2014
- 2) The chairman informed the members that at present no pass mark has been prescribed for the Ph.D. Entrance Test. It was resolved that the Pass mark for the Entrance Examination be made 40% to qualify in the Entrance Examination

The vote of thanks was offered by Dr. Dinesh Baishya, Dean School of Media and Cultural Studies and the meeting came to an end

*Sd/-*  
Registrar, USTM

No: USTM/Reg/URC/2014/99

Dated 15<sup>th</sup> May, 2014

Copy to:

- 1) The Chancellor, USTM
- 2) The Vice Chancellor, USTM
- 3) All Members of URC

*[Signature]*  
15/5/14.  
Registrar, USTM

Proceedings of the 1st meeting of University Research Council held on 10th May 2014 at in the conference room of USTM.

Members present:

SL. NO.	Name of the member	Signature.
01	DR. RABIN KUMAR SHARMA	Rsharma 10.5.14
02	DR. BALAGOPALAN UNNI	B. Unni 10/5/14
03	DR. DINESH BAISHYA	D. Baishya
04	DR. SURESH CH. DAS	S. Das 10/5/14
05	DR. CHIRA RANJAN SARKAR	C. Sarkar 10/5/14
06	Abu Nasar Sajed Ahmed	A. Nasar 10/5/2014
07	Prof. I. K. SARMA	I. K. Sarma 10.5.14
08	Dr. R R Hoque	R. R. Hoque
09	RAZA RAFIQUUL HOQUE Dr. Ranee Das	R. Das 10.5.14
10	Dr. Abani Kumar Mishra	A. K. Mishra 10.5.14
11	DR. GAUTAM KUMAR SARMAH	G. K. Sarma 10/5/14