



Office of the Registrar  
**University of Science & Technology, Meghalaya**  
Techno-City, Kling Road, Baridua, Meghalaya – 793101

Minutes of Twelve Meeting of the Research Advisory Committee (RAC) held on January 16, 2019 at 11.30 am in the Conference Hall of USTM.

**Members present**

Sl. No.	Name	Department	Designation
1.	Vice Chancellor	Administration	Chairperson
2.	Academic Registrar	Administration	Convener
3.	Prof. D.K. Sharma	Zoology	Member
4.	Prof.P.K. Boruah	Botany	Member
5.	Prof. J. N. Ganguli	Chemistry	Member
6.	Prof. A. C. Talukdar	Dept. of Political Science	Member
7.	Dr. Amit Choudhury	Dept of Business Administration	Member
8.	Dr. Enamul Karim, Dean, School of Applied Sciences	Chemistry	Member
9.	Dr. Tarun Sharma, Dean, School of Biological Sciences	Botany	Member
10.	Dr. Sandip Gupta	Sociology	Member
11.	Dr. Papiya Dutta	Rural Development	Member
12.	Dr. Sarifuddin Gazi	Chemistry	Member
13.	Dr. Mayuri Devee	Physics	Member
14.	Dr. Anup Bordoloi , Deputy Director ( Research)	R&D	Member
15.	Mr. N. Laskar, Finance Officer	Administration	Member

The meeting was chaired by the Vice Chancellor, USTM. Before initiating the discussion on the agenda, the Chairperson welcomed all the members and briefly explained the purpose of the meeting and handed over the meeting procedures to Convener, RAC.

**Action Taken:**

1. Those research scholars who could not pass the end semester exam have appeared the repeat examination held on February, 2019 as per resolution taken on previous meeting dated June 10, 2018.
2. Two research scholars from department of Sociology have been appointed as Teaching Assistant.

**Resolution taken:**

1. Members recommended to constitute Institutional Animal Ethics Committee to state code of conduct in research in biological sciences.
2. Members recommended to review the publication details of research scholars by DRC/SRC in the concerned department./school and instruct them to publish papers only with citation index in Scopus/Web of Science/ Indian citation index.

Vice Chancellor  
and Chairperson, RAC

**Chairperson  
RAC, USTM**

Convener



Office of the Registrar  
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Minutes of Twelve Meeting of the Research Advisory Committee (RAC) held on April 10, 2018 at 11.30 am in the Conference Hall of USTM.

**Members present**

Sl. No.	Name	Department	Designation
1.	Vice Chancellor	Administration	Chairperson
2.	Pro- Vice Chancellor	Administration	Member
3.	Prof. D.K. Sharma	Zoology	Member
4.	Prof.P.K. Boruah	Botany	Member
5.	Prof. J. N. Ganguli	Chemistry	Member
6.	Prof. A. C. Talukdar	Dept. of Political Science	Member
7.	Dr. Amit Choudhury	Dept of Business Administration	Member
8.	Dr. Enamul Karim, Dean, School of Applied Sciences	Chemistry	Member
9.	Dr. Tarun Sharma, Dean, School of Biological Sciences	Botany	Member
10.	Dr. Sandip Gupta	Sociology	Member
11.	Dr. Papiya Dutta	Rural Development	Member
12.	Dr. Sarifuddin Gazi	Chemistry	Member
13.	Dr. Mayuri Devee	Physics	Member
14.	Dr. Anup Bordoloi , Deputy Director ( Research)	R&D	Member
15.	Mr. N. Laskar, Finance Officer	Administration	Member
16.	Dr. A.H. Barbhuiya , Academic Registrar	Administration	Convener

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**Action Taken:**

1. Registers have been maintained for project granted, ongoing projects and completed projects.
2. Ph.D. Course work syllabus has been revised.

**Resolution taken:**

1. Recommended that special training on data analysis and research methodology can be organized where research scholars can avail hands on training on special software package like SPSS.
2. Recommended that comments/suggestions given by external expert in Ph.D synopsis, progress presentation(s) should be incorporated by the research scholars with due approval from supervisor and DRC and submit the copy to research division.

*R.Sharma*  
Vice Chancellor 10/4/18  
and Chairperson, RAC

**Chairperson  
RAC, USTM**

Convener

*AKB*  
10/4/18

*Dutta*  
10/4/18

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10/04/18

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10/4/18

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10/4/2018



Office of the Registrar  
**University of Science & Technology, Meghalaya**  
Techno-City, Kling Road, Baridua, Meghalaya – 793101

Minutes of Eleventh Meeting of the Research Advisory Committee (RAC) held on April 20, 2017 at 11.30 am in the Conference Hall of USTM.

**Members present**

Sl. No.	Name	Department	Designation
1.	Vice Chancellor	Administration	Chairperson
2.	Pro Vice Chancellor	Administration	Convener
3.	Prof. Alaka Sarma	Business Administration	Member
4.	Prof. D.K. Sharma	Zoology	Member
5.	Prof. S.C. Das	Applied Biology	Member
6.	Prof. A. C. Talukdar	Political Science	Member
7.	Dr. Enamul Karim, Dean, School of Applied Sciences	Chemistry	Member
8.	Dr. Tarun Sharma, Dean, School of Biological Sciences	Botany	Member
9.	Dr. Papiya Dutta	Rural Development	Member
10.	Dr. Mayuri Devee	Physics	Member
11.	Dr. Anup Bordoloi	Computer Sc. & Electronics	Member
12.	Mr. N. Laskar, Finance Officer	Administration	Member
13.	Dr. A.H. Barbhuiya	Chemistry	Member

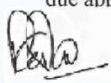
The meeting was chaired by the Vice Chancellor, USTM and welcomed all the members and mentioned the name of the members those were unable to attend the meeting. The Chairperson then highlighted the agenda and briefly explained the purpose of the meeting and handed over the meeting procedures to Convener, RAC.

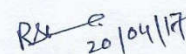
**Action Taken:**


1. Rules and regulations of Ph.D. has been framed out as per UGC guidelines
2. Ph.D. operational Manual has been prepared with all relevant formats guiding the research activities to be carried out by individual scholar.

**Resolution taken:**


1. Separate file/register should be maintained for those faculty members receiving grant from govt. and non govt. funding agencies.
2. Recommended that Ph.D Course work syllabus must be reviewed and revised as per needed with due approval from URC.


  
**Chairperson  
RAC, USTM**  
Vice Chancellor  
and Chairperson, RAC

  
Convener

  
20/4/17

  
20/04/17

  
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20/4/17



Office of the Registrar  
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Minutes of Ninth Meeting of the Research Advisory Committee (RAC) held on August 24, 2016 at 11.30 am in the Conference Hall of USTM.

**Members present**

Sl. No.	Name	Department	Designation
1.	Prof. P.G. Rao, Vice Chancellor	Administration	Chairperson
2.	Prof. R.K. Sharma	Administration	Convener
3.	Prof. Alaka Sarma	Business Administration	Member
4.	Prof. D.K. Sharma	Zoology	Member
5.	Prof. P.K. Boruah	Botany	Member
6.	Prof. S.C. Das	Applied Biology	Member
7.	Prof. A. C. Talukdar	Political Science	Member
8.	Dr. Amit Choudhury	Business Administration	Member
9.	Dr. Enamul Karim, Dean, School of Applied Sciences	Chemistry	Member
10.	Dr. Tarun Sharma, Dean, School of Biological Sciences	Botany	Member
11.	Dr. Papiya Dutta	Rural Development	Member
12.	Dr. Mayuri Devee	Physics	Member
13.	Dr. Anup Bordoloi	Computer Sc. & Electronics	Member
14.	Mr. N. Laskar, Finance Officer	Administration	Member
15.	Dr. A.H. Barbhuiya	Chemistry	Member

The meeting was chaired by the Vice Chancellor, USTM and welcomed all the members and mentioned the name of the members those were unable to attend the meeting. The Chairperson then highlighted the agenda and briefly explained the purpose of the meeting and handed over the meeting procedures to Pro-Vice Chancellor, USTM

**Action Taken:**

1. Ph.D. entrance committee has been formed.
2. Departments are maintaining the related records of research activities.
3. Publication details are maintained year wise in research division.

**Resolution taken:**

1. Recommended that time to time progress of research scholars should be monitored by DRC and SRC and research scholars should present six monthly progress with due approval from DRC.
2. Recommended that Ph.D. course work programme should be started within two months from the date of admission and scholars must have 75% attendance to appear before course work final examination.

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24/8/2016

3. Recommended that individual record book for research work carried out by scholars should be maintained and return at the end of his/her work on submission of thesis.



Chairperson  
RAC, USTM

Vice Chancellor  
and Chairperson, RAC, USTM

*R. S. ...*  
Convener 24/08/16

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24/8/16

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24/8/16

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24/8/16

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24/8/16



Office of the Registrar  
**University of Science & Technology, Meghalaya**  
Techno-City, Kling Road, Baridua, Meghalaya – 793101

Minutes of Fifth Meeting of the Research Advisory Committee (RAC) held on April 23, 2015 at 11.30 am in the Conference Hall of USTM.

**Members present**

Sl. No.	Name	Department	Designation
1.	Prof. P. G. Rao, Vice Chancellor	Administration	Chairperson
2.	Prof. R.K. Sharma	Administration	Convener
3.	Prof. Alaka Sarma	Business Administration	Member
4.	Prof. S.C. Das	Applied Biology	Member
5.	Prof. A. C. Talukdar	Political Science	Member
6.	Mr. Amit Choudhury	Business Administration	Member
7.	Dr. Parbin Sultana	Business Administration	Member
8.	Dr. Papiya Dutta	Rural Development	Member
9.	Mr. N. Laskar, Finance Officer	Administration	Member

The meeting was chaired by the Vice Chancellor, USTM. Before initiating the discussion on the agenda, the Chairperson welcomed all the members present and then handed over the meeting procedures to Convener, RAC.

**Action Taken:**

1. HoDs of respective Departments submitted vacancy details for Ph.D. enrollment.
2. Faculty members submitted project proposals to funding agencies (Govt./Non Govt)

**Resolution taken:**

1. Resolved that workshop on IPR, Entrepreneurship, Skill development etc. related to research activity may be arranged.

Chairperson  
RAC, USTM

Vice Chancellor  
and Chairperson, RAC, USTM

R.K. Sharma  
23/04/15  
Convener

23/04/15

23/4/2015

A.P.M.  
23.4.2015



Office of the Registrar  
**University of Science & Technology, Meghalaya**  
Techno-City, Kling Road, Baridua, Meghalaya – 793101

Minutes of First Meeting of the Research Advisory Committee (RAC) held on January 25, 2014 at 11.30 am in the Conference Hall of USTM.


**Member present**

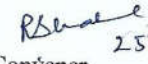
Sl. No.	Name	Department	Designation
1.	Vice Chancellor	Administration	Chairperson
2.	Pro -Vice Chancellor	Administration	Convener
3.	Prof. Alaka Sarma	Business Administration	Member
4.	Prof. A.K. Mishra	Chemistry	Member
5.	Prof. S.C. Das	Applied Biology	Member
6.	Prof. A. C. Talukdar	Political Science	Member
7.	Mr. Amit Choudhury	Business Administration	Member
8.	Dr. Papiya Dutta	Rural Development	Member
9.	Mr. N. Laskar, Finance Officer	Administration	Member

The meeting was chaired by the Vice Chancellor, USTM. Before initiating the discussion on the agenda, the Chairperson welcomed all the members present. The Chairperson then highlighted the agenda and briefly explained the purpose of the meeting and handed over the meeting procedure to the Convener, RAC.

**Resolution taken:**


1. Resolved that an amount of financial grant should be provided to eligible faculty members from different departments under various schools, to promote research work, by submitting project proposals.
2. Resolved that RAC members will evaluate the submitted project proposals and university authority will allocate a budget for each financial year to enhance research activities within the university.
3. Resolved that the Principal Investigator (P.I.) of the project will submit a complete report to the concerned authority of the university with proper format.
4. Resolved that a common format for project proposal, progress submission and utilization of granted fund with authorized signatory from P.I. should be prepared.

  
Vice Chancellor  
and Chairperson, RAC

  
Convener

  
25/01/2014

  
25/01/2014

  
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