



Unveiling Excellence

# USTM



## **FRESHIP & SCHOLARSHIP POLICY**

*(Chapter - VIII, University Policies & Guidelines)*



## **CHAPTER VIII**

# **FREESHIP & SCHOLARSHIP POLICY**

USTM has taken an initiative to support and provide Free Education and Scholarships in various forms to the exceptionally meritorious students from weak financial backgrounds, as they cannot afford the liability of such courses.

**The different forms of Scholarship/Fellowship provided at USTM have been categorized in the following ways:**

- 1. Free and Concessional Admission**
- 2. Ph.D Fellowship**
- 3. Merit Scholarship**
- 4. Payback Scholarship**
- 5. Memorial Scholarship**
- 6. Community Scholarship and**
- 7. Alumni Scholarship**
- 8. Excellence Scholarship on Results**
- 9. Scholarship on Emergency/ happenings (In case of sudden Accident or death of depending guardians)**

**Other than the following USTM also provides assistance to the students in applying for the following scholarships and bank loans:**

- 1. Government Scholarship.**
- 2. Scholarships provided by Non-Government Agencies.**
- 3. Bank Loan.**

**The University issues notification mentioning the various scholarships to be offered in:**

- 1. Social Media**
- 2. University Website**
- 3. University Notice Boards and**
- 4. Newspapers.**

The University has an active Scholarship Cell, where the Assistant Registrar is assigned as the Nodal Officer/Scholarship Officer of the cell. The Nodal Officer/Scholarship Officer has to perform the following duties and responsibilities of the Scholarship Cell:

- 1. Circulation of Notice mentioning the various Scholarships offered by the Institute, Govt. and Non-Govt. agencies.**
- 2. Maintenance of Registers for different categories of scholarship.**
- 3. Compilation of the Final List of Students selected for the award of scholarship.**
- 4. Online Verification of Scholarship Forms (For Govt. Scholarship).**
- 5. Liaisoning with the different State offices providing Govt. Scholarship.**

**Last Date of Submission :**

No Application for Free ship/ University scholarship will be entertained after last date declared in various notifications from the competent authority

## ➤ **FREE AND CONCESSIONAL ADMISSION**

Under the Free and Concessional admission, 50% of the students are provided with Merit-cum-Means Scholarship.

**The Free and Concessional Admission at USTM is categorized in three parts:**

1. Full Free (100% Scholarship)
2. Half Free (50% Scholarship) and
3. Concession (% of scholarship varies subject to fulfillment of prescribed criteria).

Candidates applying for Free and Concessional Admission have to submit certain essential documents such as;

1. BPL Card
2. Recommendation letter from Head of the Institute/ renowned social workers/religious leaders.

**Eligibility Criteria:** Student has to attain minimum 60% marks in their qualifying examination (Class XII marks will be considered for UG Courses and Marks in Graduation will be considered for PG courses).

The Scholarship will be admissible to students of both UG Courses and PG Courses. Candidates fulfilling the eligibility are required to fill Scholarship forms and submit them to the concerned authority on or before 30<sup>th</sup> June of every year (For UG courses) and 15<sup>th</sup> July (For PG courses). The final decision of granting scholarship is with the Scholarship Committee, after conducting a proper background check of the candidate and personal interview. After the entire process, the Merit List will be compiled and notification will be issued.

Ph.D Fellowship is provided to the students applying for Ph.D at the time of admission subject to fulfillment of prescribed criteria.

**Free Admission for Toppers:** USTM will provide Free Admission to the toppers of different Universities of North East region under the courses available in different schools.

### **Who can avail Scholarship ?**

- ❖ Only poor meritorious and under privileged students are eligible to avail the Free and Concessional Admission. Children whose parents have earnings either from business or any other private and govt. sector jobs, are not eligible for such scholarships.
- ❖ Department wise scholarship is to be declared every year. In any case, number of scholarships in any department should not exceed more than 10% of the total intake.

## ➤ **MERIT SCHOLARSHIP**

USTM provides Merit Scholarship to the students (Both UG and PG) for showcasing outstanding results in the End Semester Examinations in every Academic Session. The Merit Scholarship provided by USTM is named in the memory of eminent personalities.

After the results of the End Semester Examinations are declared, the students scoring 70% marks and above (From both UG and PG Courses) are listed out and notification is issued to the respective departments, along with the Merit List of Students to be awarded.

### ➤ **PAYBACK SCHOLARSHIP**

USTM provides one of the most unique and one of its kind scholarships named as Payback Scholarship to the students qualifying NET/SET/GATE/CIVIL SERVICES or any other top level competitive examinations conducted by the State & Central Govt. The students who qualify these prestigious examinations shall get back their entire fees as prescribed.

Every year after declaration of results of NET/SET/GATE/Civil Services (Twice in case of UGC NET Results) or any other top level competitive examinations, the qualifying students are felicitated and awarded with the Payback Scholarship organized by the University in a grand way.

### ➤ **MEMORIAL SCHOLARSHIP**

USTM offers 20(twenty) Merit Scholarships for free education at undergraduate and post graduate courses in the memory of 20(twenty) former Hon'ble Presidents of Asam Sahitya Sabha. The decision was taken after USTM signed MoU with Asam Sahitya Sabha (Assam's largest and oldest socio-literary organization). USTM is also offering 2 (two) Ph.D Fellowships to carry out research on the life of two literary stalwarts of Assam—Dr. Maheshwar Neog and Syed Abdul Malik.

#### **The Scholarship Committee comprises of the following members:**

1. Chairman of the committee (Chancellor or his nominee)
2. Two Deans (Senior Professors)
3. Two Administrative officials.
4. Two Faculty Members.

### ➤ **GOVERNMENT SCHOLARSHIP**

The University has an active Scholarship Cell monitored by a Nodal Officer/Scholarship Officer who assist the students for applying various government scholarships under various Central, State and UGC Schemes. The Scholarship Cell of the University after commencement of a new session, notifies the students regarding the various govt. scholarships available online along with the entire process of documentation.

### ➤ **BANK LOAN**

The University facilitates educational loans from all Schedule Nationalised Banks. It also provides all the necessary information and documents to the students in this regard.

### ➤ **SCHOLARSHIPS PROVIDED BY NON-GOVERNMENT AGENCIES**

The Associated Business Partners of USTM provides scholarships to meritorious students belonging to economically weaker sections of the society. In terms of scholarship provided by non government agencies, the proprietor/owner of the organization is a member of the Scholarship Committee. The Scholarship Selection Committee reviews the applicant pool for the scholarship offered and finally handover the scholarship forms to the concerned organization for disbursement of the scholarship amount to the selected candidates.

### ➤ **FINAL COMPILATION OF DATA & ANNUAL REPORT**

After the admissions are over, all data related to scholarship to be compiled for verification by the Scholarship Committee and send it to the concerned authorities for record. Accounts and Finance department will do the needful for endorsement as per the university norms.

An Annual report to be compiled in comparison to previous years

### ➤ **CONFIRMATION OF NUMBER OF SCHOLARSHIPS**

Before the announcement of scholarship, approval needs to be taken from the Office of the Chancellor/Vice Chancellor/ Registrar regarding the number of scholarships to be increased or decreased, considering the potentiality of the applicants.

**Contact Person:** For details Scholarship Officer/ Director Welfare may be contacted or visit website.



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