

Internal Quality Assurance Cell UNIVERSITY OF SCIENCE AND TECHNOLOGY MEGHALAYA

Ref: IQAC/2018/Skill//.0.9

Date: 12-08-18

CIRCULAR

Skill Development Programme: Session 2018-19

As per academic tradition of the university there must be 10 to 20 hours (for each activity based on the requirement) live training sessions to be conducted for various skill related activities like Soft Skill, Life Skill, Professional, Technical and IT Skills including Yoga to mould the newly enrolled students presentable and smart.

All HoDs are requested to make the plan for your department in collaboration with Centre for Skill Development, Finishing School, Yoga club and IT division of the University for Smooth Management of the sessions without interfering core academic activity. It is advisable to engaze one passionate faculty as Coordinator to look after registration and monitor the training sessions of all such activities mentioned above.

You are also requested to submit the action taken report within 2 months from the date of commencement of classes for the new session 2018-19 to take necessary steps of issuing certificate wherever feel necessary.

Copy to:

- 1. PS to Hon'ble Vice Chancellor
- 2. Registrar
- 3. Academic Registrar
- 4. All HoDs
- 5. Office file

Sd/
Papina Dulla
Director, IQAC

Director