

TWNW (This Week and Next Week) FORMAT for **HoD**

(To be submitted through e-mail by the end of the week directly to Chancellor)

University of Science & Technology, Meghalaya

Month: May

Week : 1st week

From 30.04.2018 To 05.05.2018

Submitted By : Dr Papiya Dutta

Action Taken in this Week :

Students & faculty attendance, Library, Competitive Exam, Visiting Faculty, NET Classes, Project initiated, paper published, Achievement or any Extracurricular activity done :

1. Attendance of both faculty and students were regular
2. The in-depth study of MRD 4th semester was successfully completed.
3. Internship in different institutes is being started from 2nd May.
4. Adult Education Programme was initiated at Bara Kling on 4th May

4. How many NET Classes held ? Student applied in NET and the materials will be given to the students according to the subject selected by them.

5. How many resource persons invited for special classes ? NA

6. How many classes not held in this week ? 1 (MDC)

8. How many PPT classes were taken by Faculty? 7

9. Are u satisfied with students attendance ? Not satisfied/Satisfied/ highly satisfied

Satisfied

Planning for Next Week

Events/Visits of Important Persons/ Task or Requirements/Demands/Problems/Seminar /Field visits or any other :

Regular classes of MRD 2nd semester and to continue the non formal classes for the adults in the village.

Students & Faculty Voice OR complaints (if any)



Registrar
University of Science & Technology,
Meghalaya

TWNW (This Week and Next Week) FORMAT for **HoD**

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University of Science & Technology, Meghalaya

Month: May

Week : 2nd week

From 7.5.2018 to 12.5.2018

Submitted By : Dr Papiya Dutta

Action Taken in this Week :

Students & faculty attendance, Library, Competitive Exam, Visiting Faculty, NET Classes, Project initiated, paper published, Achievement or any Extracurricular activity done :

1. The attendance of MRD 2nd semester was regular as well as the faculty.
2. The Internship of MRD 4th semester was started in different organization situated in Assam, Meghalaya & Nagaland and are being entrusted with responsibilities..
3. The third sessional of MDC was conducted on 9th May.
4. How many NET Classes held ? Student applied in NET and the materials will be given to the students according to the subject selected by them.
5. How many resource persons invited for special classes ? NA
6. How many classes not held in this week ? NA
8. How many PPT classes were taken by Faculty? 5
9. Are u satisfied with students attendance ? Not satisfied/Satisfied/ highly satisfied
Satisfied

Planning for Next Week

Events/Visits of Important Persons/ Task or Requirements/Demands/Problems/Seminar /Field visits or any other :

On 14th & 15th May, FICCI invited Papiya Dutta and 8 students from the department to present in their National Programme on "Physical & Social Infrastructure for Regional Development".

Students & Faculty Voice OR complaints (if any)



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TWNW (This Week and Next Week) FORMAT for **HoD**

(To be submitted through e-mail by the end of the week directly to Chancellor)

University of Science & Technology, Meghalaya

Month: May

Week : 3rd week

From 14.5.2018 to 19.5.2018

Submitted By : Dr Papiya Dutta

Action Taken in this Week :

Students & faculty attendance, Library, Competitive Exam, Visiting Faculty, NET Classes, Project initiated, paper published, Achievement or any Extracurricular activity done :

1. The attendance of MRD 2nd semester was regular as well as the faculty.
2. Eight students along with one faculty attended seminar on "Physical and Social Infrastructure for Regional development" on 15th May.
- 3.
4. How many NET Classes held ? Student applied in NET and the materials will be given to the students according to the subject selected by them.
5. How many resource persons invited for special classes ? NA
6. How many classes not held in this week ? NA
8. How many PPT classes were taken by Faculty? 7
9. Are u satisfied with students attendance ? Not satisfied/Satisfied/ highly satisfied
Satisfied

Planning for Next Week

Events/Visits of Important Persons/ Task or Requirements/Demands/Problems/Seminar /Field visits or any other :

From 21st May the third sessional exam will begin. At the same time there will be presentation on each paper to be presented by the students individually.

Students & Faculty Voice OR complaints (if any)



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TWNW (This Week and Next Week) FORMAT for **HoD**

(To be submitted through e-mail by the end of the week directly to Chancellor)

University of Science & Technology, Meghalaya

Month: May

Week : 4th week

From 21.5.2018 to 26.5.2018

Submitted By : Dr Papiya Dutta

Action Taken in this Week :

Students & faculty attendance, Library, Competitive Exam, Visiting Faculty, NET Classes, Project initiated, paper published, Achievement or any Extracurricular activity done :

1. The attendance of MRD 2nd semester was regular as well as the faculty.
2. Third sessional examination in the form of presentation by individual student was conducted.
3. Research Paper accepted by IJCR.
4. How many NET Classes held ? Student applied in NET and the materials will be given to the students according to the subject selected by them.
5. How many resource persons invited for special classes ? NA
6. How many classes not held in this week ? NA
8. How many PPT classes were taken by Faculty? 6
9. Are u satisfied with students attendance ? Not satisfied/Satisfied/ highly satisfied
Satisfied

Planning for Next Week

Events/Visits of Important Persons/ Task or Requirements/Demands/Problems/Seminar /Field visits or any other :

Revision classes will be held on Tuesday, Wednesday & Thursday.
Farewell will be organised on 1st June.

Students & Faculty Voice OR complaints (if any)


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TWNW (This Week and Next Week) FORMAT for HoD

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University of Science & Technology, Meghalaya

Month: January

Week: 5th week & 1st week

From 28/01/2019 To 02/02/2019

Submitted By: Dr. Dipankar Dutta, HoD, Department of Zoology, USTM.

Action Taken in this Week:


Students & faculty attendance, Library, Competitive Exam, Visiting Faculty, NET Classes, Project initiated, paper published, Achievement or any Extracurricular activity done :

1. Faculty attendance (List of absentees with Dates)
Dr. Prabal Sarkar: 29/01/2019 & 02/02/2019
Dr. Bakthiar Hussain: 30/01/2019
2. Students' attendances were found good
3. How many NET Classes held? Information not received from NET coordinator
4. How many resource persons invited for special classes? One.
5. How many classes not held in this week? All classes were managed by replacement faculties
6. How many PPT classes were taken by Faculty? Projectors have been installed in 4 class room along with sound systems in two class rooms of M.Sc. However for B.Sc. classes two additional portable LCD Projectors are available in the Department which has helped teachers & students for taking PPT classes.
7. Are u satisfied with students' attendance? YES
8. Digital attendance has been initiated in the Department.
9. Dr. Jihosuo Biswas, Co-ordinator, Primates Research Centre NE India has delivered a talk for 'Animal Ecology & Wildlife Biology M.Sc. 4th Semester Special Paper Students on 01/02/2019

Planning for Next Week

Events/Visits of Important Persons/ Task or Requirements/Demands/Problems/Seminar /Field visits or any other:

Students & Faculty Voice OR complaints (if any)


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TWNW (This Week and Next Week) FORMAT for HoD
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University of Science & Technology, Meghalaya

Month: April/May
May

Week: 5th Week April, 1st Week of

From 29th April - 4th May, 2019

Submitted By: Md. Abdur Rashid, HoD, Commerce

Action Taken in this Week:

Students & faculty attendance, Library, Competitive Exam, Visiting Faculty, NET Classes, Project initiated, paper published, Achievement or any Extracurricular activity done :

1. Workshop on 'Operational Mechanism of Financial Market and Entrepreneurial Opportunities'
2. Dr. Rashid got invited to speak at Pratidin Time from ERDF
3. Guest were invited for Reminiscence 2019, Alumni Meet of Commerce & Economics
4. Meeting held for preparing Budget for Alumni Meet
5. Students' are planning to organise farewell for outgoing batch
6. How many NET classes conducted

Ans: Two

7. How many PPT classes were taken by Faculty?

Ans.: 8

8. Are you satisfied with students' attendance?

Ans.: Not Satisfied


Planning for Next Week

Events/Visits of Important Persons/ Task or Requirements/Demands/Problems/Seminar /Field visits or any other:

Organise Alumni and Guest for the Reminiscence 2019

Students & Faculty Voice OR Complaints (if any)

Internet Connectivity


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