



Office of the Controller of Examinations & Admissions  
UNIVERSITY OF SCIENCE & TECHNOLOGY, MEGHALAYA

USTM/COEA/HOD/SCRIBE/2018/257

Date: 26/10/2018

To,  
The HODs/CODs.  
All Departments  
University of Science & Technology, Meghalaya

*Sub: Forwarding of availability, Rules & Regulation of scribes.*

Dear Sir/Madam,

You are aware that, in compliance with the guidelines issued by the Ministry of Social Justice and Empowerment, Government of India, vide their office memorandum F. No. 34- 02/2015-DD-III dated 29<sup>th</sup> August 2018, the rules & regulations of availability and use of Scribes in written examinations of the university has been revised and same was notified vide notification number USTM/COEA/NOTICE/RULES/2018/237, Dated: 08/10/2018. These rules will be applicable for all examinations conducted for different programme under Schools and Departments of the University with effect from November, 2018.

You are requested to implement the facility as per the guidelines. Please find a copy of the said rules and regulation for circulation amongst faculty and to implement for different written examination conducted under your department time to time.

*Encl: As stated*

Sincerely Yours

Controller of Examinations & Admissions

Copy to:

1. PA to the Vice Chancellor.
2. Dean of Schools
3. The Registrar, USTM
4. Office File

Registrar  
University of Science & Technology,  
Meghalaya

Controller of Examinations & Admissions

Controller of Examinations & Admissions  
University of Science & Technology, Meghalaya