# Annual E-Governance Report

17-18



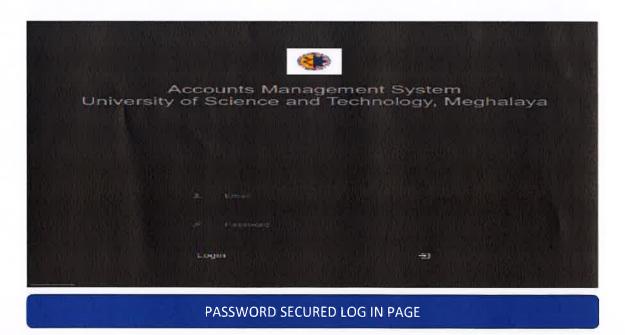
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#### E-Governance

The objective of setting up of e-governance at USTM is to help streamline operations and utilise the resources in an optimal way. It is expected that e-governance will make workflow in the university functioning more efficient with computerised operations and make accurate data and information available to users. This will help in reducing paper work, time taken for movement of papers and files in official work and better utilisation of human resources.

We have initiated implementation of E-Governance in the University in the area of Finance and Accounts, Student Management and Support, HR & Administration and Examination Management only in a phase wise manner in the year financial year 2017-18.

### Finance and Accounts:

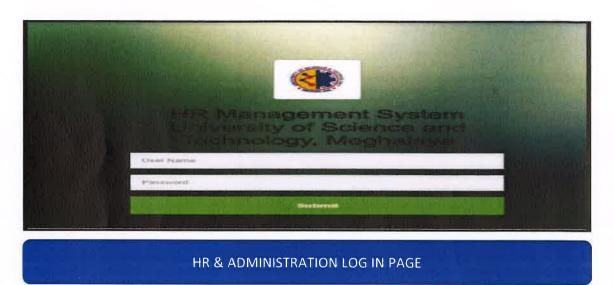


The specific benefits which we could derive from the automation process are that we could track our daily and monthly collection of fees from the students for reconciliation and accounting. Fees due report could also be generated for better

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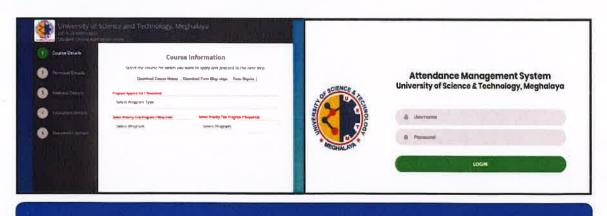
monitoring and tracking the receivables. This has helped us in more accurate cash flow management and forecasting mechanism for the financial management of the University.

#### **HR & Administration:**



An HRM system allows employers to store and track all human resources documents, training and evaluations.

# **Student Management and Support:**

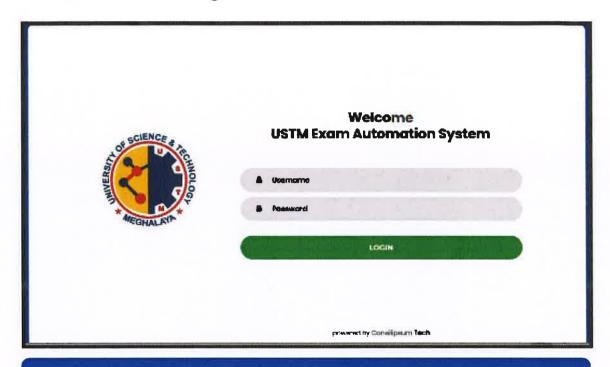


STUDENT ADMISSION & SUPPORT LOG IN PAGES

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This application is used for manage Classes, Courses, Student, Teacher and other academic facilities.

## **Examination Management:**



#### **EXAMINATION AUTOMATION LOG IN PAGE**

Exam Automation System is the collection of records and all the information related to examination scheduled by the Management.

The above modules have been assigned to the respective module owners and the ERP Document for each module has been handed over to them.

Elaborate training has been organised by M/s Consilipsum Tech India Pvt Ltd., for each and every step for the relevant staff members along with the module owners. ERP document of the modules have detailed explanation of the steps and process for the outcome designed. Each and every step has been practised and elaborated with example.

Going forward these modules shall be put into use by each module owners and ensure stabilisation of the E-Governance within the next financial year.

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