

Annual E-Governance Report

18-19



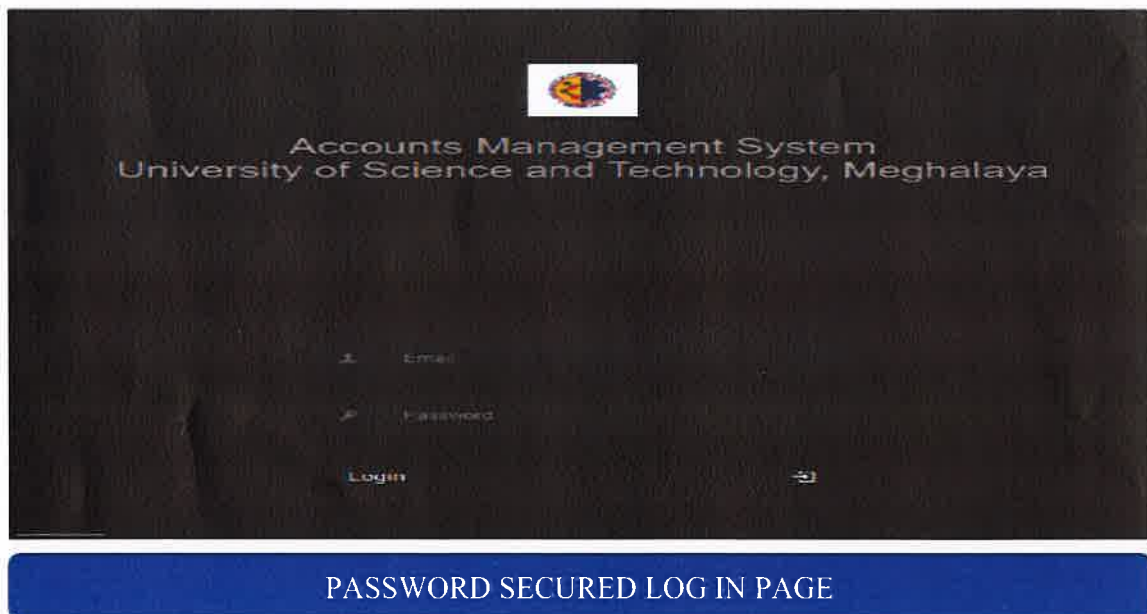
**University of Science & Technology
Meghalaya**

E-Governance

Having stabilized the implementation of E-Governance in the financial year 17-18, we started working on implementation of E-Governance and the stabilization process. Finally in the financial year 18-19, we could successfully implement all the modules namely, Finance and Accounts, Student Management and Support, HR & Administration and Examination Management in a phased manner.

Having implemented the E-Governance the speed of execution and the retrieval of database has become smoother and faster leading to student and staff satisfaction.

Finance and Accounts:



The specific benefits which we could derive from the automation process are that we could track our daily and monthly collection of fees from the students for reconciliation and accounting.


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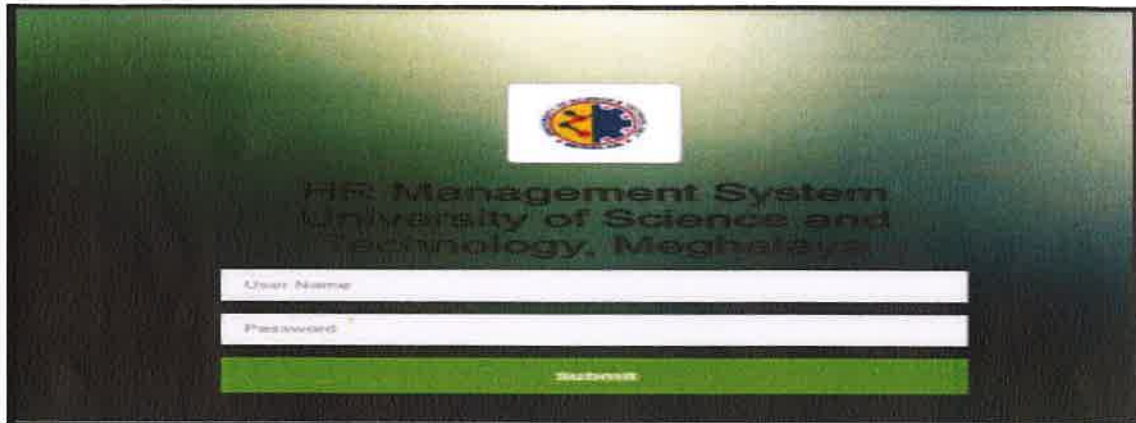
AVAILABLE TRANSACTION MENU

Fees due report could also be generated for better monitoring and tracking the receivables. This has helped us in more accurate cash flow management and forecasting mechanism for the financial management of the University.

Account Management System manages the accounts and finance part of the University. It concerns with the details of unpaid fees and fees cleared by every student and also keeps note of the student fee details. Using this software user could easily access the details of any student whose fee is due or whose fee is already cleared. The finance policy helps in the areas such as Session creation, department creation, etc. Under ACCOUNTING option the user could access two options named as PAYMENT and PAYMENT CATEGORY. User could access fields and print data such as STUDENT LIST, STUDENT NOT ASSIGNED LIST, ALL STUDENT LIST, STUDENT CARD, DAY SHEET REPORT, DAY SHEET DETAILS REPORT, DUE REPORT, PRINT LEDGER REPORT, PRINT MONEY, RECEIPT REPORT, EXPECTATION OF THE MONTH and COLLECTING OF THE MONTH.

Going forward we shall also be implementing the E-Governance in the other areas of Student Management and Support, HR & Administration, Examination Management and subsequently all these modules will be linked to each other.

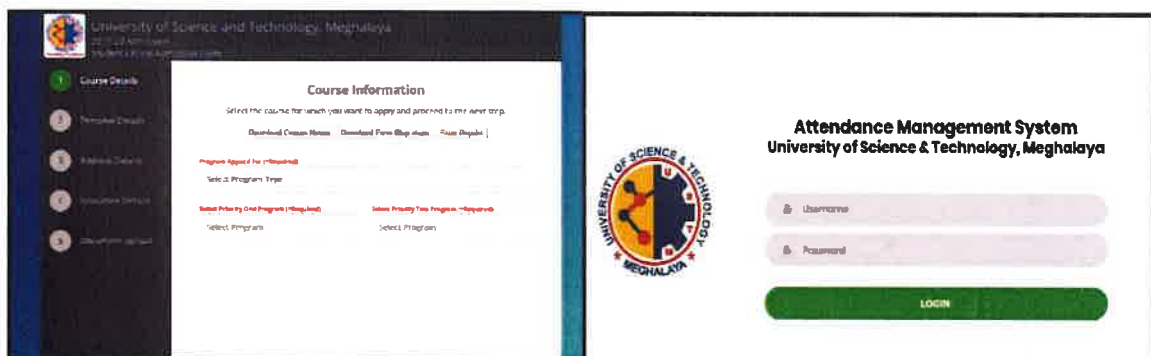
HR & Administration:



HR & ADMINISTRATION LOG IN PAGE

An HRM system allows employers to store and track all human resources documents, training and evaluations. With the help of Attendance Report option user/employee could access the attendance report by providing the Department Name and Month and Year. Payroll Management option helps the user to access Salary details, Make Payment, Make Bulk Payment, Salary Slip, Leave Management and Loan Management. Employee can add and manage expenses in the Expense Management tab. Apart from these, using the Report option, user could access the report of Salary Paid Report, Employee List, Data Upload Report, Loan Report, Salary payment, Increment Report, PF Report etc. Advantages of using this software are Immediate Availability, Easy Accessibility, Regular Backups and Automatic Updates

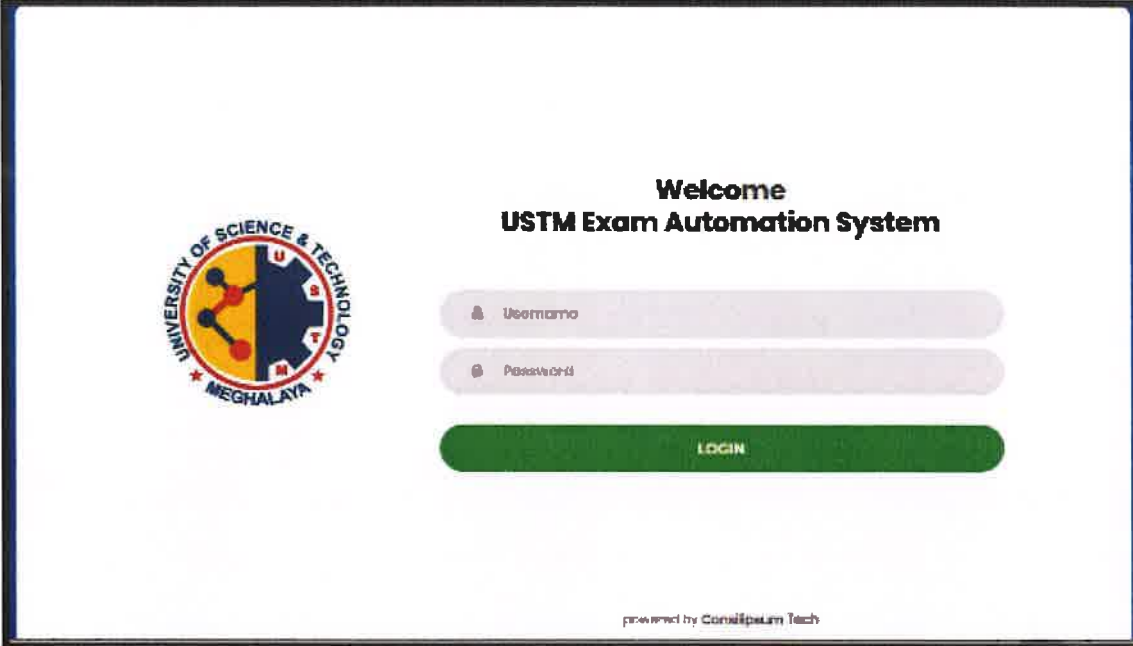
Student Management and Support:



STUDENT ADMISSION & SUPPORT LOG IN PAGES

This application is used for manage Classes, Courses, Student, Teacher and other academic facilities. Apart from academic details its stores all other information such as Blood Group, Permanent Address, Guardian Mobile number etc. Student Images are also used which helps for easy search in the database. We directly enter the class time tables from which we can calculate faculty workloads. Assigning new class to faculty is managed from administration using this application. Under Suspend and Leave Section, faculty could suspend the class to main the attendance and faculty could manage student who has taken leave. We can directly export the Class Time Table, Attendance Report, Student-wise Attendance Analysis, Class-wise Routine etc.

Examination Management:



UNIVERSITY OF SCIENCE & TECHNOLOGY
MEGHALAYA

Welcome
USTM Exam Automation System

Username

Password

LOGIN

powered by Consilpam Tech

EXAMINATION AUTOMATION LOG IN PAGE

Exam Automation System is the collection of records and all the information related to examination scheduled by the Management. It consists of all the processes included in the conduction of an examination starting from the form fill-up to the result of the examination. It saves paper, money and time as well. Apart from these it provides the facilities such as e-Marksheet, Accounts Clearance , Attendance Clearance and Exam Fee Clearance

Going forward we shall also be implementing the E-Governance in the other relevant areas of Purchase Management, Student Life Cycle Management, etc. and subsequently all these modules will be linked to each other. The very reason of implementing the E-Governance in the University in a phase wise manner is to automate the complete operation without any disruption.


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