



**Office of the Director
Internal Quality Assurance Cell
University of Science & Technology, Meghalaya**

No.: USTM/IQAC/OD/2021/24

Date: 28.8.2021

Circular

Sub: Inspection of the Departments

In order to expedite the overall preparation and also to ensure the final readiness in view of the upcoming NAAC PEER TEAM VISIT, it is requested to key officials comprising of Registrar, Academic Registrar, Controller of Examination and Admissions, Director University Classes and Dy. Registrar (Admin) of USTM to make an arrangement to visit the departments preferably after 3 pm and latest by first week of September. A schedule may be prepared for kind information of the departments.

Sd/-

Director, IQAC

Copy to:

- 1.P.S to the Vice Chancellor
- 2.Director, Administration
- 3.Registrar
- 4.Academic Registrar
- 5.Controller of Examination
- 6.Director, University Classes
- 7.Director, Operations
- 8.Dy.Registrar(Admin)
- 9.Office file

Director, IQAC

Director, IQAC
USTM