

USTM/REG/RDC/2021/

Date 08/03/2022

Research and Development Cell (RDC)

Minutes of the First Meeting of the Research and Development Cell (RDC) held on June 5th June 2022, at 11.30 am in the conference hall Block A, USTM.

SL NO	NAME	DESIGNATION
1.	PROF G.D.SHARMA HON'BLE VC SIR	CHAIRPERSON
2.	DR MONALISA B DEKA	DR MONALISA B DEKA
3.	DR A.C. TALUKDAR	DEAN, SCHOOL OF SOCIAL SCIENCES AND HUMANITIES
4.	DR GAYATREE GOSWAMEE	DEAN, PQHSE
5.	DR ENAMUL KARIM	DEAN,SCHOOL OF APPLIED SCIENCES
6.	DR KAMAL CHOUDHURY	DEAN,SCHOOL OF BIOLOGICAL SCIENCES
7.	DR P.K.BARUAH	PROFESSOR
8.	DR ABDUL MATIN	PROFESSOR
9.	DR D.K.SHARMA	PROFESSOR
10.	DR J.N.GANGULY	PROFESSOR
11.	DR MANAS DASGUPTA	PROFESSOR

- 1.The Research and Development cell was constituted with due permission from Hon'ble Vice Chancellor, USTM.
2. The Meeting was Chaired by the Chairperson and he welcomed all the members inducted.
3. The Chairperson suggested the convenor to inform about the guidelines of the Cell.
4. The Convenor informed the members about the Objectives and Functioning of the Cell and shared the guidelines and requested the members to share their valuable input.
5. The meeting ended with the Vote of thanks by the Chairperson.


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The Research and Development Cell (RDC) of University of Science and Technology Meghalaya aims to become the ideal platform for Scientists, Researchers and Academicians to transform their ideas into success and develop their potential.

Bringing together this vast community of scholars for cutting-edge research, of Science and technology is committed to impact the development and global image of India.

USTM aims to nurture research culture in the University by promoting research in newly emerging and challenging frontier areas of Science, Humanities Engineering and Technology.

It encourages the students and faculty to undertake the Research in newly emerging frontier areas including multidisciplinary fields.

Objectives

1. To create an organizational structure with role-based functions of RDC, formulate Research Policy for the HEIs, identify thrust areas of research, and form related cluster groups/frontline teams/consortia of researchers.
2. To create enabling provisions in Research Policies for recruitment of research ,procurement of equipment, and financial management with adequate autonomy to the Principal Investigator(s) and disseminate research outcomes to stakeholders and the public at large.
3. To establish a special purpose vehicle to promote researchers and innovators, identify potential collaborators from industry, research organizations, academic institutions & other stakeholders for cooperation and synergistic partnerships.
4. To act as a liaison between researchers & relevant research funding agencies, extend guidance in preparation & submission of project proposals and post-sanctioning of the grants to oversee adherence to timelines.
5. To assist for applying and getting funds for conducting Seminar/Workshop/FDP from various available funding agencies.
6. To have better coordination among other cells/centers dealing with University-Industry Inter Linkage, Incubation, Innovation and Entrepreneurship Development and Intellectual Property Rights (IPR).
7. To develop an Institutional Research Information System for sharing the status of ongoing/completed research projects/Programmes, expertise & resources, etc., making effective use of Information & Communication Technology (ICT) for preparing the database of in-house experts to provide industrial consultancy and services.
8. To engage & utilize the services of superannuated active faculty/scientists in research capacity building of talented young minds and promote mobility of researchers across institutions and R&D Labs.
9. To serve as nodal centre for ideation and conceptualization of research topics/themes by organizing workshops and training programs and ensuring the

integrity and ethical practices in research activities including clearance of bioethical committee wherever required.

Functions :

1. The RDC may provide strategic leadership for research in University.
2. The RDC may lead the University to ensure a sustainable research environment and culture.
3. The RDC may entrusted to encourage the development of interdisciplinary research, in line with the University's priorities.
4. The RDC may encourage the faculty members and departments for International collaborations in research.
5. The RDC may draft and develop policies related to research.
6. RDC shall function as an agency to identify, develop and design University level research proposals to submit to higher authorities such as Higher Education Council of Kerala, University Grants Commission etc.
7. RDC shall undertake University level projects of contemporary relevance and importance.
8. RDC shall plan academic programmers such as Teacher-Exchange programmes in collaboration with other institutions of higher education and organize academic activities involving a cluster of institutions.
9. This RDC may be entrusted to organize lectures and workshops on current trends related to research methodology and other topics of interdisciplinary nature.
10. The RDC may ensure that the University meets its targets for research outputs, working closely with other Units of the University such as Planning and Developments, IQAC etc.
11. The RDC may entrusted to worked out long term research plans of the University
12. The RDC may assist the academic departments and faculty members to find out funding sources and personal research planning processes.

Role & Responsibilities of the Research and Development Cell (RDC)

1. To care a conducive environment for promotion of Research & Innovation activities in the university.
2. To encourage faculty members to apply for major, Minor Research Projects.
3. To ensure smooth functioning and effective Management of Innovation, Research and Development activities of the university.
4. To promote collaborative research.
5. To strengthen industry – institute interaction by promoting consultancy, testing and need based research & innovation activities in the university.
6. To identify the potential areas of research in various disciplines and form the faculty into various clusters based on their specialization.
7. To prepare and submit proposals to government agencies for obtaining funded projects.

8. To encourage multi- disciplinary research internally within the university and externally with other organization.
9. Encourage the Faculty members to attend/ publish papers in various National/ International conferences of their specialized areas.
10. To coordinate the research activities among the various departments and to address potential conflicts.
11. Encourage the faculty to attend various research-oriented Faculty development programmes.
12. To encourage the Faculty members to publish their research works in reputed journals that have good impact factor and are indexed UGC Care Listed Journals
13. Scrutinize the student's project proposals and send them to various agencies for financial support and recommend the suitable projects.



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Date 06/09/2021

Research Advisory Committee(RAC)

Minutes of the Seventeenth Meeting of the Research Advisory Committee (RAC) held on June 6th 2021, at 11.30 am in the conference hall Block A, USTM.

Sl No	Name	Department	Designation
1.	Vice Chancellor	Administration	Chairperson
2.	Pro Vice Chancellor	Administration	Convenor
3.	Prof A.K.Misra	Chemistry	Member
4.	Prof A.C.Talukdar	Political Science	Member
5.	Dr Amit Choudhury	Business administration	Member
6.	Dr Papiya Dutta	Rural Department	Member
7.	Dr N. Laskar, Finance officer	Administration	Member
8.	Dr Monalisa B Deka, Deputy Director Research	Administration	Member

1. The Research Advisory Committee (RAC) was reconstituted as decided in the Sixteenth RAC meeting.
2. The Convenor welcome all the members of the Committee.
3. The members reviewed the the progress of the research projects submitted in the different organizations and also the Project Sanctioned (if any).
4. The members reviewed the progress of work in the Central Instrumentation Facility and the revenue generated.

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Date 08/11/2021

Research Advisory Committee (RAC)

Minutes of the Eighteenth Meeting of the Research Advisory Committee (RAC) held on November 11th 2021, at 11.30 am in the conference hall Block A, USTM.

Sl No	Name	Department	Designation
1.	Vice Chancellor	Administration	Chairperson
2.	Pro Vice Chancellor	Administration	Convenor
3.	Prof A.K.Misra	Chemistry	Member
4.	Prof A.C.Talukdar	Political Science	Member
5.	Dr Amit Choudhury	Business administration	Member
6.	Dr Papiya Dutta	Rural Department	Member
7.	Dr N. Laskar, Finance officer	Administration	Member
8.	Dr Monalisa B Deka, Deputy Director Research	Administration	Member

- 1.The Convenor welcome all the members of the Committee.
2. It was informed by the Convenor to the members that as per circular from UGC vide No F. No.1 -5/2021 (NEP/DESK-PARL) 14h March,2022 for implementation of Guidelines for Establishment of Research & Development Cell in Higher Education institutions (HEIs), it has been resolved by the members that the RDC has to be constituted in line with the guidelines laid and the proposal has to be sent to Academic Council for approval subsequent to which the committee shall be constituted. The RAC shall be dissolved henceforth after the approval from Academic Council.
2. The members reviewed the the progress of the research projects submitted in the different organizations and also the Projects Sanctioned.


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