

FACULTY DEVELOPMENT AND PROFESSIONAL TRAINING PROGRAMME

It has been observed that faculty development programs(FDP) Produce promising outcomes in the learning and teaching practices and recommended that teachers in higher education should attend FDP Training activities on regular basis . similar kind of training is also required for administrative staff and other employees to achieve leadership and management proficiency . Therefore University of Science and technology Meghalaya (USTM) Organizes every year few Faculty Development Programme (FDP) along with Some professional Training programmes (PTP) for its teaching and non teaching staff in the campus . Below given the list of FDP and Professional Training Programme Conducted at USTM in the year 2021-22 .

Category of the Programme	Name of the Programme	Date
Faculty Development Programme	FDP on E -Content Development	8 th June ,2022 to 12 th June,2022
Faculty Development Programme	Strategic input planning for NEP Implementation for NAAC	29 th June 2022
Faculty Development Programme	Managing Academic & Administrative Process	30 th June 2022
Faculty Development Programme	Online weeklong FDP on E-Content Development with TLC	4 th - 8 th , April,2022

List of Professional Training Programme organized at USTM in the year 2021-22

Category of the Programme	Name of the Programme	Date
Professional development Programme organized for Teaching Staff	Delivery Enhancement Techniques for Faculty Members	25-06-2022
	Verbal and Non-Verbal Communication for Faculty Members	27-06-2022
	Managing Academic & Administrative Process for HoDs & Deans	30-06-2022
	Strategic Input Planning for NEP Implementation for NAAC AQAR	29-06-2022
	Compilation of AQAR & AAA Methodology for IQAC Faculty Coordinator and IQAC Officials	29-06-2022
Administrative Training Programme	Mannerism & Etiquettes for House Keeping Staff	27/05/2022
	Administrative and Academic Support for Effective Teaching Learning management	30/06/2022
	Adherence to Traffic Rules for Drivers & Helpers	28/05/2022
	Managing Transactions for Academic Support for Technical Staff	28/05/2022
	Time Management for Administrative Officers & Counsellors	28/05/2022
	Managing Conflict for Smooth Operations for Operational Staff	30/05/2022
	Mannerism & Etiquettes for Drivers & Helpers	31/05/2022
	Managing Safety & Security for Campus Security Force	31/05/2022
	Fire Drill & Rescue Operations	6/01/2022

	Campus Traffic & Parking Facilities for Drivers & Helpers	6/02/2022
	Self Defence Skills for Campus Security Force	6/03/2022
	Body Language & Image for Security for Campus Security Force	6/4/2022
	Vehicle Breakdown Prevention and Maintenance for Drivers & Helpers	11/6/2022
	Hygienic Practices in House Keeping for House Keeping Staff	11/6/2022
	Dinning Room Hygiene and Etiquette for Catering and Dining hall Staff	11/6/2022

