



INSTITUTIONAL ANIMAL HOUSE FACILITY
UNIVERSITY OF SCIENCE & TECHNOLOGY MEGHALYA
Techno-City, Killing Road, Baridua, Meghalaya- 793101
Registration No.: 2139/PO/ReBi/S/2021/CPCSEA

Ref.: IAHF/USTM/2021/02

04/12/2021

MINUTES OF THE IAEC Meeting held at
UNIVERSITY OF SCIENCE & TECHNOLOGY MEGHALAYA

Minutes of the IAEC Meeting held on 04/12/2021, 11:00 AM at the Department of Zoology, University of Science & Technology, Meghalaya, Ri-Bhoi – 793101

The following members of IAEC & CPCSEA Nominees have attended the meeting:

1. Dr. Dipankar Dutta, Biological Scientist cum Chairperson
2. Dr. Pallab Kalita, Scientist from different Biological discipline cum Member Secretary
3. Dr. Deboja Sharma, Scientist In-charge of Animal House Facility
4. Dr. Kishore Kumar Baruah, Main Nominee
5. Dr. Sourabh Deori, Scientist from outside the Institute
6. Dr. Amit Alexander, Socially aware Nominee

The agenda of the meeting are as follows:

1. Welcome address by the Chairman
2. Formal introduction among newly constituted IAEC member & CPCSEA Nominees
3. Reconstitute of the IAEC
4. Animal House Inspection
5. Any Other matter with the permission of the Chair

Proceedings:

1. Dr. Dipankar Dutta, Biological Scientist cum Chairperson extended a warm welcome to all the members and thanked one and all for sparing valuable time to be here. Beginning with the topics mentioned in the agenda for discussion, he also expressed his thankfulness to Dr. Kishore Kumar Baruah, Main Nominee, Dr. Sourabh Deori, Scientist from outside the Institute and Dr. Amit Alexander, Socially aware Nominee appointed by CPCSEA for their valuable presence.
2. As Dr. Chandana Choudury Baruah is not from the host Institute. Hence, we propose to replace her with Dr. Monalisa B. Deka as Scientist from different Biological Discipline who is a regular permanent member of the host Institute.
3. As Dr. Avinav Sharma, Veterinarian, has resigned from the Institute to continue his higher studies. Hence, we propose the inclusion of Dr. Manash Jyoti Kalita as a fulltime Veterinarian, a regular permanent member of the host Institute for facility.

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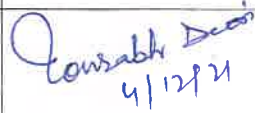

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4. All the dignitaries were then requested to visit and inspect the Institutional Animal House Facility.
5. Members of CPCSEA Nominee have suggested the following recommendations in view of proper Animal care and maintenance of Animal House as per CPCSEA guidelines:
 - a) Incinerator should be procured for the proper disposal of dead animals and other waste products.
 - b) Animal Identification numbers with age, sex should be properly displayed in the individual cages.
 - c) Health register book, Post mortem register book for the animals to be maintained which is to be monitored by the Veterinarian on daily basis.
 - d) Separation of the diseased animals to be done to the Quarantine Area.
 - e) Animal food has to be procured from specified source as per CPCSEA guidelines.
 - f) Play pipes, treadmill, etc. should be kept in the cages for the holistic social and mental development of the animals.
6. No fresh proposals were placed for accord.
7. The meeting was officially closed with formal vote of thanks by Dr. Pallab Kalita, Scientist from different Biological discipline cum Member Secretary

1	Dr. Dipankar Dutta	Biological Scientist cum Chairperson	 4/12/2021.
2	Dr. Pallab Kalita,	Scientist from different Biological discipline cum Member Secretary	 4/12/21
3	Dr. Deboja Sharma	Scientist In-charge of Animal House Facility	 4/12/21.
4	Dr. Kishore Kumar Baruah	Main Nominee	 04/12/21
5	Dr. Sourabh Deori	Scientist from outside the Institute	 4/12/21
6	Dr. Amit Alexander	Socially aware Nominee	 4/12/21

No: 25/12/2017-CPCSEA
Government of India
Ministry of Fisheries, Animal Husbandry and Dairying
Department of Animal Husbandry and Dairying
O/o Committee for the purpose of Control and Supervision of Experiments on Animals
(CPCSEA)

Delhi Milk Scheme Complex,
Shadipur, Delhi - 110008.
Date: 29/10/2021

To,

Dr. Dipankar Dutta, Chairperson, IAEC
University of Science And Technology Meghalaya
Techno City, 9th Mile, Ri-Bhoi, Meghalaya - 793101
E-mail: dipankar.dd.26@gmail.com
Mobile: 9864264723

Subject: Registration of Establishment with CPCSEA / Constitution of Institutional
Animals Ethics Committee (IAEC) - regarding.

Sir,

This is with reference to your application on the above mentioned subject. The animal house facility of your establishment has been registered with CPCSEA for the purpose of 'Research for Education purpose, Breeding for in-house use on Small animals.'

2. The Registration number of the animal house facility of your establishment is 2139/PO/ReBi/S/2021/CPCSEA and the registration is valid up to five years from the date of issue of this letter. Henceforth, the above registration number may be quoted in all your future correspondence with this office.

3. Animal shall be procured only from those establishments which have been registered with CPCSEA for breeding for the purpose of trade.

4. Further, the biodata and consent letters of 5 IAEC members submitted by you are as per rule. Therefore, CPCSEA has accepted the following members recommended by your establishment:

Name of the IAEC Members	Designation in IAEC
1) Dr Dipankar Dutta	Biological Scientist cum Chairperson
2) Dr Pallab Kalita	Scientist from different biological discipline cum Member Secretary
3) Dr Chandana Choudhury Barua	Scientist from different biological discipline
4) Dr Avinav Sharma	Veterinarian
5) Dr Deboja Sharma	Scientist In-charge of Animal House Facility

5. CPCSEA hereby nominates the following members to the Institutional Animals Ethics Committee (IAEC) of your establishment:

Nominee Detail	Nominated as
1) Dr. Kishore Kumar Baruah Division of Animal and Fisheries Sciences (DAFS) ICAR Research Complex for NEH Region Umiam, Meghalaya-793103 Contact No :9365329794 Email:kishorebaruah99@gmail.com	Main Nominee

Contd....


Registrar
University of Science & Technology,
Meghalaya

2) Dr. Pranjal Pratim Saikia Animal House, Dept of Pharmacology, North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences, Mawdiangdiang, Shillong - 793018 Contact No :9485198700 Email :pranjal.vet@gmail.com	Link Nominee
3) Dr. Sourabh Deori ICAR Research Complex for NEH RegionUmiam, Meghalaya 793103 Contact No :8259810378 Email :sourabhd1@rediffmail.com	Scientist from out side of the Institute
4) Dr. Amit Alexander Department of Pharmaceuticals, Ministry of Chemicals & Fertilizers, Government of India, Sila Village, Nizsundarighopa, Changsari, Kamrup (R), Guwahati, Assam, India, 781101. Contact No :9907333846 Email:dramitalexander@gmail.com	Socially aware Nominee

(Please note that any change in IAEC members can be made only with prior approval of CPCSEA.)

6. You are requested to convene the meeting of the constituted IAEC within 30 days and forward the Minutes of the meeting to the O/o CPCSEA, New Delhi.

7. In addition, it is to inform you that only above approved IAEC members shall sign, with date, on the attendance sheet of the IAEC meetings, and decisions will be taken only in meetings where quorum is complete. The quorum for holding IAEC meeting is six (6), and Main Nominee, Scientist from outside of the Institute and Socially aware must be present in such meetings. Link Nominee can attend in case main nominee conveys his unavailability in writing to the chairman IAEC. Any decision taken in the meetings of IAEC without quorum shall be considered invalid.

8. Further, it is to inform you that the IAEC is required to be reconstituted at the time of renewal of registration as per CPCSEA guidelines. Therefore, the IAEC of your establishment is valid up to the validity of Registration.

9. It is also to inform you that before commencing any research on large animals you are required to send the research protocols with due recommendation of IAEC to CPCSEA for their approval (Procedure for submission of Research Protocols is available on the Website of CPCSEA).

Yours Sincerely,



(Dr. S. K. Dutta)
Joint Commissioner (AH)

Copy for necessary action to: Nominees of CPCSEA.

The Main Nominee is requested to ensure conduct of the IAEC meetings as stipulated in the SOP and to furnish the Annual Inspection Report of the Animal House Facility regularly to the O/o CPCSEA.


Registrar
University of Science & Technology,
Meghalaya