

**Special Session on**

# **Skill Enhancement for Campus Recruitment Drive**



**Organised by : Training and Placement Division**

**In collaboration with : Department of Computer Science**

**UNIVERSITY OF SCIENCE & TECHNOLOGY MEGHALAYA**

Accredited by NAAC "A" Grade

India Ranking-2022 (151-200)

**Date : 5<sup>th</sup> December, 2022**

**Time : 2 pm to 3 pm**

**Venue : Smart Room, Block-C**

## **About the Session :**

This session was about the skills that are of utmost necessity to crack an interview. The students got the full picture of all the soft skills that they need to develop with time. Dress code ethics, personality development and personal grooming and hygiene were explained by the resource person. The session aimed to boost participants' confidence in their ability to enhance their skills. The session promoted a mindset of lifelong learning by emphasizing the importance of continuous skill development. The participants were motivated to adapt to the evolving demands of their chosen fields in order to gain success.



**Speaker**

**Mrs Namrata Talukdar**

Training & Placement Officer, USTM

## **Objectives :**

1. To focus on the skills required to ace any interview
2. To identify the skills required to develop confidence
3. To focus on dress code, body language, communication &
4. To provide participants with opportunities to improve and develop specific skills that are relevant to their personal and professional growth
5. To foster lifelong learning mindset



**Campus**

Techno City, Khanapara, Kling Road, Baridua, 9<sup>th</sup> Mile, Ri-Bhoi, Meghalaya - 793101

Special Session on

# Resume Making & Techniques



Organised by : **Centre for Career Guidance**

In collaboration with : **University School of Law & Research**

**UNIVERSITY OF SCIENCE & TECHNOLOGY MEGHALAYA**

**nirf** India Ranking-2022 (151-200)

Accredited by NAAC "A" Grade

## About the Session :

The session on "Resume Writing: Its Purpose and Objectives" provided participants with valuable insights and practical tips for creating effective resumes. The aim of the session was to provide participants with a comprehensive understanding of the purpose and objectives of resume writing. By understanding the purpose and objectives of a resume, participants gained the knowledge and skills necessary to craft resume that stand out to potential employers. An overview of different resume formats such as chronological, functional, and combination formats was given. Explanation of when each format is most appropriate based on an individual's work history and career goals. The interactive discussions and Q&A session allowed for personalized guidance, making the session engaging and relevant to each participant.

Date : 7<sup>th</sup> February, 2023

Time : 2 pm to 3 pm

Venue : Smart Room, Block-L



**Speaker**

**Mr. Nurmahmud Ali**

Director, Training & Placement Division

## Objectives :

1. To understand the purpose of a resume and its significance in the job application process.
2. To provide guidance and assistance in creating an effective resume.
3. To understand the role of a resume in representing an individual's professional profile, qualifications, and experiences to potential employers.
4. To understand the key components of a well crafted resume.
5. To provide tips for creating a pleasing and readable resume, including font selection, spacing, and section headings



**Special Session on**



# Preparation for Campus Placement Drive

Organised by : **Department of Applied Biology**

In collaboration with : **Training and Placement Division**

**UNIVERSITY OF SCIENCE & TECHNOLOGY MEGHALAYA**

Accredited by NAAC "A" Grade

India Ranking-2022 (151-200)

**Date : 13<sup>th</sup> December, 2022**

**Time : 3 pm to 4 pm**

**Venue : Smart Room, Block-E**

## About the Session :

This session was about making the students prepare for campus placement drives. The resource person described the campus placement process along with the soft skills training provided to students to enhance their personality and interview skills. Students received training on verbal and written communication to effectively convey their thoughts, ideas, and achievements. Emphasis was placed on clarity, confidence, and professional etiquette. The training session focused on creating an impactful resume, a strong personality and enhancing soft skills.



**Speaker**

**Ms. Bidisha Lahon**  
Soft Skills Trainer

## Objectives :

1. To provide the students an overview of the campus placement process
2. To enhance the communication skills of the students
3. To help the students to prepare for interview
4. To enhance the skills of the students required to crack interviews
5. To guide the students to choose the right career plan



Special Session on

# Readiness for Campus Placement



Organised by : **Department of Social Work**

In collaboration with : **Training and Placement Division**

**UNIVERSITY OF SCIENCE & TECHNOLOGY MEGHALAYA**

Accredited by NAAC "A" Grade

nirf India Ranking-2022 (151-200)

Date : 5<sup>th</sup> November, 2022

Time : 2 pm to 3 pm

Venue : Smart Room, Block-G

## About the Session :

This session was about teaching the students regarding the importance of grooming, body language and skills required to be fulfilled to sit for the interviews. The session focused on the various ways to enhance confidence and develop conversation skills, critical thinking skills, creativity etc. The importance of research related to company and the various opportunities related to the course were highlighted during the session.

## Objectives :

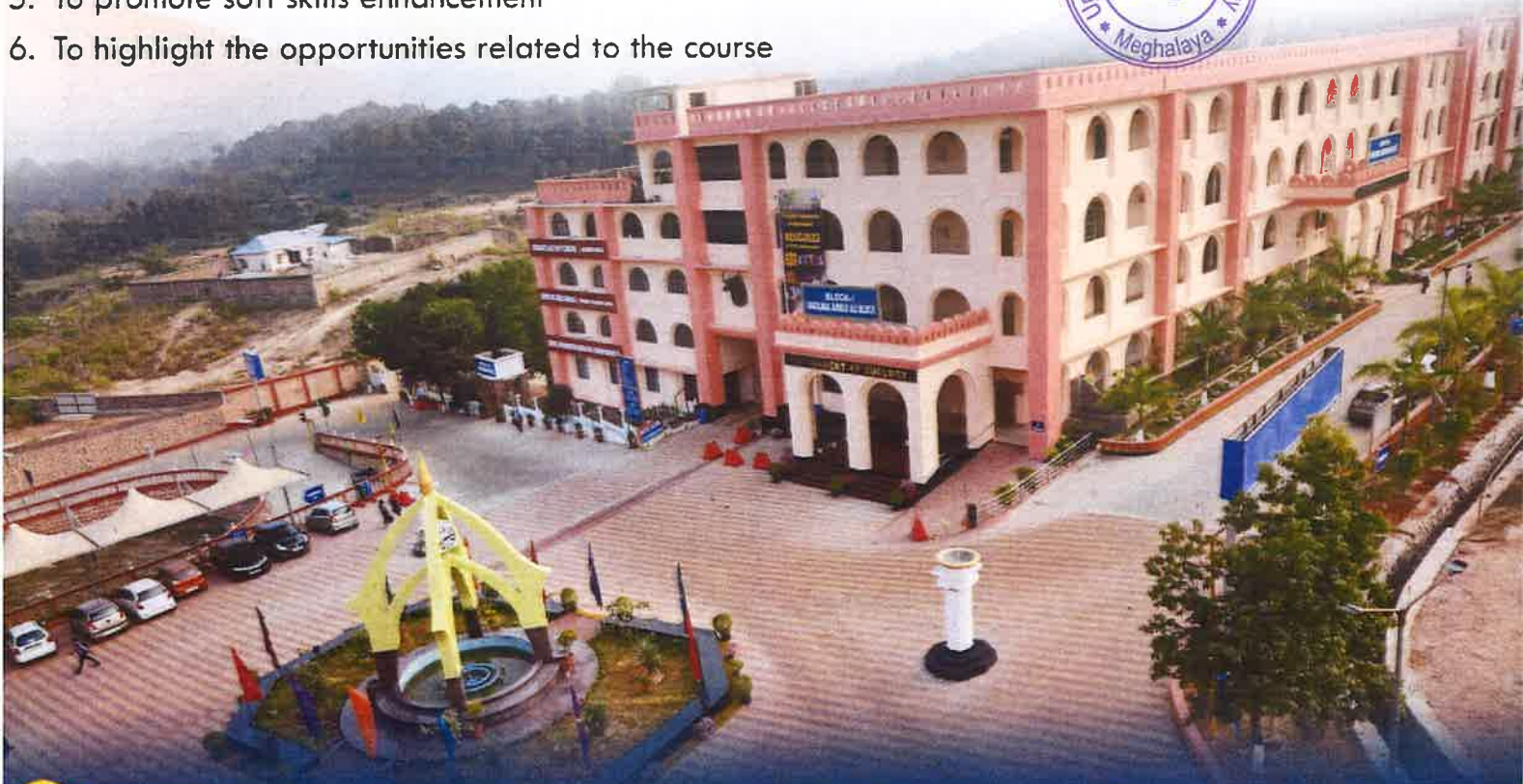
1. To understand the process of interview
2. To understand how to prepare for interview
3. To understand how to dress up for interview
4. To help the students to enhance skills required to crack interview
5. To promote soft skills enhancement
6. To highlight the opportunities related to the course



Speaker

Mrs Namrata Talukdar

Training and Placement Officer, USTM



Campus

Techno City, Khonovera, Khasi Road, Baridua, 8<sup>th</sup> Mile, Bi Bhoi, Meghalaya - 793101

# INTERNATIONAL YOGA DAY-2023

Theme : "Yoga for Vasudhaiva Kutumbakam"



Organized by: **Department of Physiotherapy**

In collaboration with : **Yoga Centre & NSS Unit**

**UNIVERSITY OF SCIENCE & TECHNOLOGY MEGHALAYA**



Date : 21st June, 2023  
Venue : Techno City, USTM

**SPEAKER:**

**PRIYANKA BAISHYA**

Yoga Mentor, Yoga Centre, USTM



**Campus**  
Techno City, Khanapara, Kling Road,  
Baridua, 9th Mile, Ri-Bhoi, Meghalaya-793101  
Ph. 9508 444 000 / 0361-2895030 / 7002508978

E-mail : [ustm2011@gmail.com](mailto:ustm2011@gmail.com)

Web : [www.ustm.ac.in](http://www.ustm.ac.in)



Career Guidance Session on

# Competitive examinations in Defence Sector



Unveiling Excellence

Organized by

**Department of Political Science**

In collaboration with

**Career Guidance Cell & IQAC**

## USTM

Accredited "A" Grade by NAAC

## Resource Person

**Mr. Pranjal Pratim Dihingia**

Joint Director

Centre for Competitive Examinations, USTM



**Date: 14<sup>th</sup> May, 2023**

**Time: 3.00 PM to 4.00 PM**

**Venue: Smart Classroom, Block-L**

## Objectives of the workshop



- Valuable insights about Competitive examinations in Defence Sector
- Essential components, required for cracking the competitive examinations
- SWOT analysis for the preparation

