

LIST OF PROFESSIONAL DEVELOPMENT/ADMINISTRATIVE TRAINING PROGRAMME CONDUCTED

AT USTM

SL No	Title of the professional development program organized for teaching staff	Title of the administrative training program organized for non-teaching staff
1		Professional Training session on Maintaining Decorum in the workplace
2		Professional Training session on Preventive Breakdown maintenance of vehicles for Drivers & Helpers
3		Professional Training session on Professional Behavioral skills for Academic & Block officers
4		Professional Training Session on Workshop on Academic Administration
5		Professional Training Session on Campus Security Force
6		Professional Training Session on Planning & Prioritization of Tasks
7	Professional Training Session on Workshop on Deliver Effective classroom Lecture Session	
8	Professional Training Session on Workshop on code of Conduct " using Behavioral insights to enhance student - Faculty Interaction	
9	Professional Training Session for HOD & Deans Managing Academic & Administrative Process	


 Registrar
 University of Science & Technology,
 Meghalaya