

**ANALYSIS OF STAKEHOLDERS' FEEDBACK  
&  
ACTION TAKEN REPORT**



**DEPARTMENT OF BUSINESS ADMINISTRATION  
SCHOOL OF BUSINESS SCIENCES  
UNIVERSITY OF SCIENCE & TECHNOLOGY, MEGHALAYA  
(2023-24)**

# FEEDBACK ANALYSIS OF STAKEHOLDERS AND ACTION TAKEN REPORT (2023-24)

## INTRODUCTION

Department of Business Administration, University of Science & Technology, Meghalaya collects feedback from four segments namely, students, teachers, employers and parents on curriculum aspects and furtherance of career prospect of students. The feedback is further analyzed objectively in order to bring them in light with its execution through teaching programme which is briefly narrated hereunder:

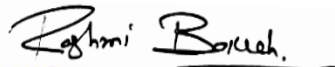
### 1. Students' Feedback:

Sl. No.	Feedback	Action Taken
1	More emphasis on <b>Professional Grooming and Soft Skills</b> requested for cracking interviews.	Collaborative efforts with the help of Training and Placement Division has been taken and classes are adjusted to cater more classes on soft skills while adhering to the professional curriculum, special classes are organised with the help of both internal as well as external resource person to improve and develop students' personality.
2	<b>Exposure to Variety of Industry experts</b> and deliberations by those experts is requested	Workshops and Talks from industry Professionals and visits to various industries have been undertaken and planned for future.
3	Typically <b>Extension Programme</b> on diverse issues and areas requested	Extensions were designed to ranging from awareness programs to action plans at execution level like cleanliness drives, digital literacy at nearby villages and adopted village.
4	Industry visits, field visits and excursion tours requested	Students were taken to various industrial setups like Pepsico bottling plant, Purabi Dairy, ITC Plant for exposure and various other industries are already contacted for future visits.

### 2. Faculty Members' Feedback:

Sl. No.	Feedback	Action Taken
1	Value -Added Course on latest trends should be included	VAC's on upskilling the students on latest trends and topics were considered like VAC on <b>Artificial Intelligence integration to various sectors</b> and various others on the pipeline.
2	Promotion of entrepreneurial Skill should be given attention	Students are encouraged and motivated to participate in <b>entrepreneurship directed seminar/ workshops</b> . Students are also encouraged to take entrepreneurship as career.
3	Collaboration with Institutions to be taken up for student exchange, faculty exchanges and consultancies.	<b>Consultancies in for two business entities were done</b> in the academic year and collaborative activities were undertaken as well as new initiatives are planned and communications are under progress with <b>NEDFi, NABARD and IIBM</b> .
4	Syllabus as per LOCF	Syllabus has been updated as per LOCF format, considering the needs of the industry as well as market.

  
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4	Outreach Programme	Different outreach programmes like Children's Day, Financial Awareness among rural women were conducted with the help of students at adopted village as well as at near by areas of the University.
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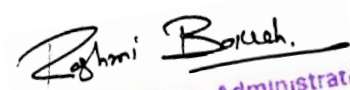
3. **Alumni's Feedback:** Feedback of Alumni are summarized in the following table:

Sl. No.	Feedback	Action Taken
1	Value Added Course	The department had designed and conducted various short-term courses which can add value to students along with syllabus courses in consultation with experts in respective fields.
2	Placement- T&P Department to provide support post	The department placement coordinators along with the university placement coordinator, it was tried to establish more networks among various companies. Even various companies were visited by the placement coordinators of the department.
3	Personality Development	Classes were designed to facilitate .
4	NET coaching/competitive exam coaching	There were <b>three students from the department to clear NET Exams for the year 2023-2024 July</b> .The department conducts special classes for NET aspirants as well as other competitive examination aspirants in the coordination of the University.

4. **Employers' Feedback:** Feedback of Employer's also important for effective development of curricula. The feedbacks of employers and action taken report is given below

Sl. No.	Feedback	Action Taken
1	Surge of AI into workspace and Ease of Using technology	Post introduction of platforms like ChatGPT and other platforms of AI for the use by general purposes, every sector is trying to leverage the technology. Hence, keeping this in mind we are positioned to aware our students with the know-how of latest trends in the use of technology in their daily chores and judicious use of the technology under consideration during our regular classroom discussions.
2	Capacity Building for Employability	To develop and enrich students' employability <b>AI in Supply chain Management</b> , Digital marketing, <b>Industry 4.0</b> and supply chain and Sustainable Business Strategies, <b>HR analytics</b> , <b>Digital HRM Practices</b> , <b>Technology Integration</b> in various forms in businesses were injected in the syllabus for enriching the curriculum. Subsequently, there are initiatives in the form of Management Fest and Events are organized to <b>simulate real life business complexities like Stall management, Shop flop management and sequencing events etc.</b>

  
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**Department of Botany**  
**UNIVERSITY OF SCIENCE & TECHNOLOGY MEGHALAYA**  
*Accredited 'A' Grade by NAAC*

**DEPARTMENT OF BOTANY**  
**ANALYSIS OF STAKEHOLDERS' FEEDBACK AND ACTION TAKEN REPORT EFFECTIVE**  
**FROM ACADEMIC SESSION: 2024-2025**

**Action taken based on the Students' Feedback:**

Sl. No.	Feedback	Action Taken
1	There is a need to develop skills for communication and prepare for job interviews.	The workshop on soft-skill development was organized and placement cell.
2	Need of increasing the number of books in library suggested in the syllabus.	The books recommended by students and teachers are purchased.
3	Students have felt the need for more hands-on and practical component in the curriculum based on modern techniques for skill enhancement.	Incorporation of the need-based changes to ensure that the curriculum contains the appropriate number of practical components. We have also strengthened the infrastructure to support these changes. Moreover, constant efforts are being made to get involved. Students participate in a variety of curriculum enrichment activities such as industrial/field visits, lecture series, training sessions, workshops, among others.

**Action taken based on the Alumni Feedback:**

Sl. No.	Feedback	Action Taken
1	Pass-out students feel that the institute has positively contributed to their personal and professional growth.	The department shall continue striving to incorporate innovative practices to enhance the teaching learning process.
2	More networking events.	Organizing events like industry panels, workshops, seminars, and speed networking sessions can cater to diverse interests and schedules. Partnering with local businesses, alumni associations, and industry leaders brings real-world expertise and opportunities. This collaboration enhances the events' relevance and impact, bridging the gap between academic



		knowledge and practical application, and providing valuable insights and networking opportunities for participants.
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#### **Action taken based on the Employer's Feedback:**

<b><u>Sl. No.</u></b>	<b><u>Feedback</u></b>	<b><u>Action Taken</u></b>
<b><u>1</u></b>	Employers expected the soft skills courses along with regular courses	Besides the curriculum, Institute was asked to conduct the department-wise program to strengthen the soft skills in the students by conducting a guest lecture, seminars/webinars, workshop, etc tailored to the specific needs of each department.
<b><u>2</u></b>	Start-up pitch event	The department has defined the event's objectives to align with the academic goals of the students, emphasizing innovation and entrepreneurship. The department has organized preparatory workshops to help students refine their business ideas and pitches, providing them with the necessary skills and confidence to succeed in the competitive environment of the start-up pitch event. This comprehensive approach not only enhances the students' learning experience but also fosters a culture of creativity and entrepreneurial thinking within the university.

#### **Action taken based on Teacher's Feedback:**

<b><u>Sl. No.</u></b>	<b><u>Feedback</u></b>	<b><u>Action Taken</u></b>
<b><u>1</u></b>	Request for more support for conducting, research funding, resources, and collaborations.	Established dedicated research labs and state-of-the-art facilities equipped with the latest technology and resources. These labs provide a conducive environment for conducting cutting-edge research and fostering innovation. Additionally, strategic partnerships with external research organizations and industry leaders, facilitating collaborative projects and knowledge exchange
<b><u>2</u></b>	Promoting more collaboration and teamwork among faculty across different departments	Organized interdisciplinary projects and collaborative research initiatives, bringing together faculty and students from various departments to work on innovative solutions to complex problems. These initiatives have fostered a spirit of collaboration and knowledge sharing, leading to significant advancements and impactful research outcomes.

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Head, Deptt. of Botany  
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Meghalaya

Yours Sincerely,  
Dr. Amilia Nongbet  
Assistant Professor & HoD  
Department of Botany, USTM

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## DEPARTMENT OF CHEMISTRY

### ANALYSIS OF STAKEHOLDERS' FEEDBACK AND ACTION TAKEN REPORT

ACADEMIC SESSION: 2023-2024

#### Action taken based on the Students' Feedback:

Sl. No.	Feedback	Action Taken
1.	Foreign language & IPR related subjects can be implemented for better job prospects	In the induction program a detailed guidelines on syllabus are given to the newly joined students so that interested students can opt the suitable foreign language course as the IDMn paper offered by the university. Department has decided to allow the UG & PG students to attend the IPR related sessions conducted by the department as well as university time to time.
2.	More industrial visits are needed related to SVS papers	The department allows the students to visit at least one industry related to the SVS papers offered by the department for better exposure.

#### Action taken based on the Alumni Feedback:

Sl. No.	Feedback	Action Taken
1.	More insights on career opportunities can be implemented for abroad studies	The department arranged the career session for the UG & PG students highlighting the intake procedure and opportunities in foreign universities
2.	Industrial visits need to be increased	In the departmental council meeting, it has been decided that at least one industrial visit must be conducted in one semester.

#### Action taken based on the Employer's Feedback:

Sl. No.	Feedback	Action Taken
1.	more emphasis may be given on soft skills training for better professional growth	The students of out-going batch are directed to attend the soft skill training conducted by the training and placement division of the university.

#### Action taken based on Teacher's Feedback:

Sl. No.	Feedback	Action Taken
1.	The NEP 2020 syllabus needs to be updated and implemented in 2025	The department has started the exercise for the syllabus revision and it will be completed and implemented in the 2025 intake.
2.	Papers directly related to employability needs to be included	The department will include the new papers directly related to employability in the next updated syllabus.

  
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# Department of Commerce UNIVERSITY OF SCIENCE & TECHNOLOGY MEGHALAYA

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nirf India Ranking-2022 (151-200)

## ANALYSIS OF STAKEHOLDERS' FEEDBACK & ACTION TAKEN REPORT ACADEMIC SESSION 2023-24

### Action taken based on Students' Feedback:

Sl. No.	Feedback	Action Taken
1.	More field exposure required	Field visits to industries/ factories have been organized.

### Action taken based on Teachers' Feedback:

Sl. No.	Feedback	Action Taken
1.	Focus on Research Report Writing	Organised workshop on "Quality Research Report Writing"
2.	UGC NET Coaching Classes	Intensive coaching classes for UGC NET/SLET conducted by internal and external faculty.
3.	Focus on entrepreneurship	Organized orientation programme and workshop on "Self Employment and Entrepreneurial Skills"
4.	Value Additions to existing programmes	Offered two Value Added Courses on "Sales Force Management" and "Agripreneurship".

### Action taken based on Alumni Feedback:

Sl. No.	Feedback	Action Taken
1.	Skill Enhancement for employability	Organized two Workshops on "Quality Skills and Employment Opportunities" and "Filing GST Returns using Tally: Enhancing Skills".
2.	Training and Placement Activity	The Department in collaboration with Training & Placement Division of the University gave more effort in arranging training and placement with external agencies. The students were given aptitude and attitude training to enhance their employability

### Action taken on the based on Employer's Feedback:

Sl. No.	Feedback	Action Taken
1.	Training on enhancing Analytical Ability and Communication Skill	Intensive Brain Storming Sessions and Group Discussions were conducted Communication Development Classes were organised regularly. Faculty members also conducted group discussions and seminar presentations on different topic pertaining to the respective syllabus.

  
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2.	Decision making ability need to be inculcated	Team assignments were introduced for the students and various activities are conducted to improve decision making ability.
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# Department of Computer Science UNIVERSITY OF SCIENCE & TECHNOLOGY MEGHALAYA

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## ANALYSIS OF STAKEHOLDERS' FEEDBACK AND ACTION TAKEN REPORT

ACADEMIC SESSION: 2023-24

### Introduction:

The Department of Computer Science recently conducted a thorough evaluation of stakeholder input regarding its curriculum with the goal of enhancing it to meet the evolving needs of students and industry. This analysis included gathering feedback from a diverse group of stakeholders, such as students, faculty members, industry professionals, and alumni.

The resulting report on the feedback and subsequent actions highlights the department's dedication to continuous improvement and responsiveness to stakeholder input. By integrating valuable feedback from various stakeholders, the Department of Computer Science aims to ensure that its curriculum remains current, relevant, and aligned with the dynamic demands of the field of computer science.

### Action taken based on the Students' Feedback:

Sl. No.	Feedback	Action Taken
1	The course content does not reflect the current trends in the industry.	Updated the syllabus to include recent advancements and trends in the industry. Added new modules on emerging technologies and practices, and invited industry experts for sessions to provide students with current and relevant knowledge.
2	The syllabus does not cover enough interdisciplinary topics, limiting the scope of learning.	Expanded the curriculum to include interdisciplinary subjects such as data science, Machine Learning, and cybersecurity. Organized workshops and seminars with professionals from various fields to broaden students' perspectives.

### Action taken based on the Alumni Feedback:

Sl. No.	Feedback	Action Taken
1	Many alumni noted the absence of entrepreneurial training and startup culture in the curriculum.	Introduced extra training on entrepreneurship, and startup culture. Encouraged students to join various activities like Ideathon competition.



# Department of Computer Science

## UNIVERSITY OF SCIENCE & TECHNOLOGY MEGHALAYA

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2	Alumni felt that the curriculum lacked sufficient focus on soft skills such as communication and teamwork.	Incorporated modules on soft skills development, including communication, leadership, and teamwork exercises. Organized regular workshops and interactive sessions with industry professionals to enhance students' soft skills.
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### Action taken based on the Employer's Feedback:

Sl. No.	Feedback	Action Taken
1	Employers expressed the need for graduates to have stronger problem-solving and analytical skills.	Revised the curriculum to include more problem-solving exercises and analytical tasks. Introduced courses on advanced algorithms and data structures, and organized regular hackathons and coding challenges to enhance students' analytical abilities.
2	Employers suggested enhancing students' understanding of cloud computing and related technologies.	Added dedicated courses on cloud computing, covering platforms like AWS, Azure, and Google Cloud. Started training programs and offered students opportunities to work on cloud-based projects.

### Action taken based on Teacher's Feedback:

Sl. No.	Feedback	Action Taken
1	Feedback indicated the need for updating teaching methodologies to include more active learning strategies.	Conducted faculty development workshops on active learning techniques and technology integration to enhance student engagement and learning outcomes.
2	Faculty suggested that the syllabus is overly packed with content, limiting opportunities for in-depth exploration and critical thinking.	Revised the syllabus by streamlining certain topics to create space for extended class discussions, student-led projects, and hands-on activities. Incorporated open-ended assignments and questions to foster critical thinking skills among students.

*[Signature]*  
9/7/2024

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# University of Science and Technology Meghalaya

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## DEPARTMENT OF ECONOMICS

### SCHOOL OF TECHNOLOGY AND MANAGEMENT

#### ANALYSIS OF STAKEHOLDERS' FEEDBACK AND ACTION TAKEN REPORT

ACADEMIC SESSION 2023-24

Action taken based on Students' feedback:		
Srl. No	Feedback	Action taken
1.	In-depth field study for enhancing learning, skills and employability.	Field project and internship has been introduced in the syllabi of PG and UG programme.

Action taken based on teachers' feedback		
Srl. No.	Feedback	Action taken
1.	Revision of the course curriculum and making it updated.	New course curriculum as per NEP 2020 has been introduced for PG and UG programme from the academic session 2022-23.
2.	Use of ICT tools for teaching suggested	Faculty members are using ICT tools in reaching students and delivering learning materials. Intensive academic interaction at group level as well as at individual level regularly takes place on google classroom, google drive and zoom. Students ppt presentation of their field based study are held at smart classroom.
3.	UGC NET coaching classes	Intensive coaching classes for UGC NET /SLET conducted by internal and external faculty.
4.	Focus on practice on data analysis	Organised workshop and special lectures by invited speakers on data analysis. Also computer lab practical classes have been incorporated in the regular time table.
5.	Value addition to existing programmes	Offered five value added courses namely, Micro Entrepreneurship Development , Data Science in Economic Analysis(DSEA), Stock Market-Its role and functions in Economic Development, Travel and Tourism- Avenue for Employment Generation, Micro finance and rural capital formation and savings.

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Department of Economics

USTM  
*Shafiqur Rahman*



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## Action taken based on alumni feedback

Srl. No.	Feedback	Action taken
1	Skill enhancement for employability	Hands on practical sessions on econometric and statistical applications by using softwares like SPSS and STATA are conducted regularly to enhance the skills of the students.
2.	Training and placement activity	The department in collaboration with Training and Placement division of the university gave effort in arranging training and placement with external agencies.

## Action taken based on Employer's feedback

Srl no.	Feedback	Action taken
1.	Training on enhancing Analytical Ability and Communication Skill	Intensive Brain Storming Sessions and Group Discussions were conducted in the class.
		Communication Development Classes were organized regularly .Faculty members also conducted group discussion and seminar presentations on different topic pertaining to the respective syllabus.

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USTM

Mr. Shofiur Rahman(HoD)

Department of Economics, USTM

## DEPARTMENT OF ENGLISH

### ANALYSIS OF STAKEHOLDERS' FEEDBACK AND ACTION TAKEN REPORT

#### ACADEMIC SESSION: 2023-2024

##### Action taken based on the Students' Feedback:

Sl. No.	Feedback	Action Taken
1.	Syllabus must be at par with other prestigious universities	The matter has been discussed in the DC meeting and necessary steps were taken
2.	Field based papers should be included	The Department introduced CCEC and engaged the students in outreach activities
3.	Specific Classes for Dissertation	Classes allotted for Dissertation paper

##### Action taken based on the Alumni Feedback:

Sl. No.	Feedback	Action Taken
1.	Syllabus should cater to various competitive exams like NTA NET, GATE, CUET etc.	The Department made necessary changes in the syllabus and the issue was resolved.
2.	Development of professional skills	VAC on varied areas like Language Skills & Theatre has been organized.
3.	Field visits and internships should be part of a curriculum	Field visit and internships have been made a mandatory part of the curriculum

##### Action taken based on the Employer's Feedback:

Sl. No.	Feedback	Action Taken
1.	Improve IT skills	Introduction of IT classes in the general syllabus
2.	Improvement of Communication Skills	Compulsory Language Skills Enhancement paper introduced

##### Action taken based on Teacher's Feedback:

Sl. No.	Feedback	Action Taken
1.	Inclusion of MOOCs for enhanced learning	Needful done at both UG & PG level

*Mitali Goswami*  
Dr. Mitali Goswami  
HOD, English



## DEPARTMENT OF LIBRARY AND INFORMATION SCIENCE

### ANALYSIS OF STAKEHOLDERS' FEEDBACK AND ACTION TAKEN REPORT

#### ACADEMIC SESSION: 2023-2024

#### Action taken based on the Students' Feedback:

Sl. No.	Feedback	Action Taken
1	Courses on latest trends have to be included in the syllabus	An unit on Emerging Technologies in Education and Research is included in the Paper MLS 106.

#### Action taken based on the Alumni Feedback:


Sl. No.	Feedback	Action Taken
1	UGC NET/ Competitive Examination Classes should be provided to the Alumni.	Alumni are invited to join the UGC NET Coaching / Competitive Examination Coaching classes in both online and offline mode in free of cost. Whats app group created for UGC NET Coaching classes and regular updates. NET Coordinator of the Department monitors the regular Attendance and other related matter to this.

#### Action taken based on the Employer's Feedback:

Sl. No.	Feedback	Action Taken
1	Overall a satisfactory report received from the employers. However some employers recommended that university should offer continuing education or professional development opportunities for alumni.	Based on the feedback, the department conducted a survey on the needs of the alumni and, as per their needs, conducted several workshops, webinars, and training programmes, like a workshop on how to enhance the literature review process, a last-minute UGC-NET Preparation Workshop Research Entrepreneurship in LIS, etc.

#### Action taken based on Teacher's Feedback:

Sl. No.	Feedback	Action Taken
1	Students require more dedicated time for research."	Increased class time and allocated more hours for research work.

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Dept. of Library and Information Science  
University of Science and Technology, Meghalaya

## Department of Pharmaceutical Sciences

### UNIVERSITY OF SCIENCE & TECHNOLOGY MEGHALAYA

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**nirf** India Ranking-2022 (151-200)

#### INTRODUCTION

School of Pharmaceutical Sciences, University of Science & Technology, Meghalaya collects feedback per academic year on curriculum aspects and courses of different programs from different stakeholders such as students and faculties. Received feedbacks are analyzed in departmental meetings. Suggestions are considered regarding the enrichment of their existing academic curriculum. The collective feedbacks and action taken against each feedback are summarized in the following tables.

1. **Students' Feedback:** Feedback of the students is highly important for curricula development which is summarized in the following table.

Sl. No.	Feedback	Action Taken
1.	For a deeper comprehension of the course, more cooperative projects and field-based training are required.	Necessary collaborative work were conducted with industries and field based training conducted with relevant industries Ozone, Signova, Consern Pharma, IASST, Guwahati Biotech park etc.
2.	More classes are required for curriculum enrichment and overall skill improvement.	Upon discussion in a DC meeting, few value-added courses were designed and conducted such as Writing, Aspects Pharmacovigilance Pharmaceutical Sciences, Antibiotic Resistant of bacterial infection, Survival techniques and rescue methodologies and e-Pharmacy: Pharmaceutical Satellite.



## Department of Pharmaceutical Sciences UNIVERSITY OF SCIENCE & TECHNOLOGY MEGHALAYA

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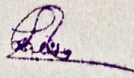
**nirf** India Ranking-2022 (151-200)

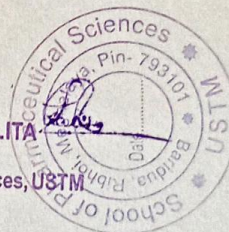
2. **Faculty member's feedback:** Members are very important for effective for development curricula. The feedbacks of faculty members and action taken report are given below.

Sl. No.	Feedback	Action Taken
1.	Faculty members suggested for inclusion of more Value added courses.	As per discussion with the faculty members various VAC
2.	Skill development courses are necessary for students.	Skill development course from LSSSDC included for final year students.
3.	Mentor mentee needed	Planned and implemented.

### Notes:

1. On the basis of continuous feedback and analysis, necessary communication is being made time to time Pharmacy Council of India (PCI) for updating of the syllabus as SOPS is strictly following the syllabus prescribed by PCI.
2. In SOPS, two batches passed out and we have collected their feedbacks (Alumni)

  
Prof. (DR.) PALLAB KALITA  
Principal  
School of Pharmaceutical Sciences, USTM  
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# **FEEDBACK ANALYSIS OF STAKEHOLDERS AND ACTION TAKEN REPORT**

**(For the Academic Year 2023-24)**



**Department of Applied Biology  
School of Biological Sciences  
University of Science & Technology, Meghalaya**



## INTRODUCTION

Department of Applied Biology collects feedback on curriculum aspects and courses of different programmes from different stakeholders such as students, alumni, faculty, and employers. Once the feedback is analyzed and valuable suggestions given are considered and necessary actions are executed to upgrade the existing syllabus.

**Table 1: Students feedback and action taken report**

Based on the student's feedback, appropriate changes are made as is notified in the following table:

Sl. No.	FEEDBACK	ACTION TAKEN
1.	B. Sc. Microbiology/Biotechnology Students asked for Interdisciplinary course in their curriculum which is important in their future.	The suggestion was discussed in the Departmental Council's (DC) meeting and accordingly NEP was introduced as suggested by the GoI.
2.	Students requested for expert talks by industrialists on microbial applications.	Workshops on industrial exposure to students by eminent industrialist were organized.

**Table 2: Teachers feedback and action taken report**

Teacher's feedback is very informative to better the existing situation. It is based on the feedback listed action were taken as reported in the table below

Sl. No.	FEEDBACK	ACTION TAKEN REPORT
1.	All faculties have given their inputs regarding curriculum revision.	Feedback given by the subject teachers were discussed in the DC and the recommendations were implemented.

**Table 3: Alumni feedback action taken report**

The alumni appreciated the existing pattern of education, they suggested to give more stress to research activities, capacity building and skill training program and the action taken report were given below

Sl. No.	FEEDBACK	ACTION TAKEN
1.	More focus on inter-disciplinary activities of many courses and emphasis on the applications of the opted field of study.	Inter-disciplinary final year projects and inter departmental research initiatives were encouraged.

**Table 4: Employer feedback and action taken report**

The responses of the recruiters who visited the campus for the year 2015-2016 and the action taken were given below

Sl. No.	FEEDBACK	ACTION TAKEN
1.	Recruiters suggested that students need to be aware of industry exposure	Invited resource persons from industries were made to address the students.
2.	Recruiters suggested improvement in aptitude skills of the students.	Training on aptitude skill was discussed and planned for the next academic year.

## CONCLUSION

The feedback given by the stakeholders were analyzed and suitable action was taken so as to satisfy the expectations of students, and employers. This further helped in improving curriculum as per the expectations of the stakeholders.

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Dept. of Applied Biology  
University of Science & Technology  
Meghalaya

# **ANALYSIS OF STAKEHOLDERS' FEEDBACK & ACTION TAKEN REPORT**



**DEPARTMENT OF PHYSICS  
SCHOOL OF APPLIED SCIENCES  
UNIVERSITY OF SCIENCE & TECHNOLOGY, MEGHALAYA  
(2023 -2024)**

## FEEDBACK ANALYSIS OF STAKEHOLDERS AND ACTION TAKEN REPORT (2023-24)

### INTRODUCTION

Department of Physics, University of Science & Technology, Meghalaya collects feedback per academic year on curriculum aspects and courses of different programs from different stakeholders such as students, alumni, faculty, and employers. Received feedbacks are analyzed in departmental meetings. Suggestions are considered executed to upgrade the existing syllabus. The collective feedbacks and action taken against each feedback are summarized in the following tables:

1. **Students' Feedback:** Feedback of the students is highly important for curricula development which are summarized in the following table

Sl. No.	Feedback	Action Taken
1	Students requested for audio-visual/smart classes.	Faculty members organized several audio-visual and power point based classes to make learning more interesting for students.
2	Students wished to do voluntary social services.	Several B.Sc. and M.Sc. students attended Swachh Bharat Summer Internship in June-July 2018.
3	M.Sc. Physics students show high interest Astronomy and Astrophysics, and thus seek hands-on training on these topics.	A value added course "Astrophysics and Astronomical Instrumentation" is organized for M.Sc. Physics students, where hands-on training on handling telescopes is given.
4	M.Sc. Physics students desired to attend workshops/events related to research.	M.Sc. students with faculty members attended workshop on 'Accelerator center at GU for North-East Region' and 'FAIR project' of GSI Darmstadt.
5	B.Sc. Physics students seek field visit/ outreach activities suiting the current needs.	B.Sc. Physics students went to IIT Guwahati under an outreach program for B.Sc. Physics students, conducted by IITG.

2. **Faculty Members' Feedback:** Feedbacks of Faculty Members are very important for effective development of curricula. The feedbacks of faculty members and action taken report is given below

Sl. No.	Feedback	Action Taken
1	Many faculty members suggest to add new experiments in different courses under M.Sc. Physics as well as B.Sc. Physics programmes.	List of Practical under different courses, both in B.Sc. Physics and M.Sc. Physics are revised with addition of new experiments.
2	Faculty members suggested to have more laboratories for research activities.	Several laboratories such as Nano-Fabrication Lab. and Nuclear Physics Lab. etc. have been set up in the department with required safety protocols.
3	Faculty members suggested conduct programmes to explore skill enhancement possibilities.	Several faculty development programs were organized by the university administration for personality and skill development of faculty members.
4	Suggestions were made to include more relevant textbooks and journals for education and research.	Several relevant textbooks have been acquired in the library and library staff introduced the faculty members to various ways to access research related documents.

3. **Alumni's Feedback:** Feedback of Alumni are summarized in the following table:

Sl. No.	Feedback	Action Taken
1	Demand for training and guidance for competitive examinations, in addition to NET.	The university facilitates the department of Physics to conduct coaching for GATE, Civil Service, and Bank PO where internal as well as external subject experts have been to deliver classes regularly.
2	Demand was raised to set up department library with study materials for competitive examinations.	Relevant books and study materials have been acquired in the department. The central library also stocks a number of books for various competitive examinations.
3	Alumni demanded organization of career related workshops/seminars.	The university organized career prospect and development related seminars for the students.
4	Alumni demanded a common platform through which present students could interact with the alumni.	An alumni association was formed to facilitate interaction among passed out students, present students and faculties.

4. **Employers' Feedback:** Feedback of Employer's also important for effective development of the curriculum. The feedbacks of employers and action taken report is given below

Sl. No.	Feedback	Action Taken
1	Recruiters suggested to focus little more in personality development programs for the students.	Students attended workshop/training sessions of soft skills and personality development programs organized by Training & Placement division.
2	Potential employers seek to appoint students based on performance in competitive examinations.	The university has implemented coaching classes for competitive examinations such as NET, GATE, JEST, IIT-JAM, UPSC, BANK PO etc.

**Comment from DC:** The above reports are kindly be forwarded to competent authority for kind information.





## DEPARTMENT OF PHYSIOTHERAPY

### ANALYSIS OF STAKEHOLDERS' FEEDBACK AND ACTION TAKEN REPORT

#### ACADEMIC SESSION 2023-24

#### Action taken based on the Students' Feedback:

Sl. No.	Feedback	Action Taken
1.	Most of the students are highly satisfied with Academic Facilities.	NIL
2.	Campus interviews should be arranged for placement	Information has been forwarded to the placement cell by the HoD
3.	Extra classes for slow learners	Remedial classes were conducted for the slow learner during the study leave and lunch break
4.	Core Teaching classes should be added for the PG students	Core Teaching has been added in the time table for the PG students
5.	Flow of patients in the OPD can increase the clinical skills of the students	For BPT 4 <sup>th</sup> sem (Observation once a week in PIMC hospital), BPT 6 <sup>th</sup> sem, 8 <sup>th</sup> sem & PG students OPD posting added in the time table.
6.	More hands - on training by experts on particular topics may be held more regularly	Experts on relevant topics / techniques was conducted
7.	Maximum students are satisfied with the regular updating in the syllabus	Nil
8.	More projectors should be installed in the classrooms for better understanding	Projectors will be installed in each classroom
9.	Internet and WIFI facility should be given on the campus	Will be provided

**Action taken based on the Alumni Feedback:**

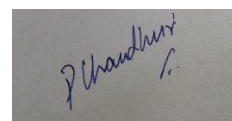
<b>Sl. No.</b>	<b>Feedback</b>	<b>Action Taken</b>
1.	Most Alumni suggest to emphasize more on inter disciplinary learning and research	Workshop and seminars are conducted on latest technology regarding physiotherapy insight
2.	To add more sophisticated lab equipment's for betterment of the students during practical session	New digitized equipments with latest technology will be installed shortly
3.	Practical knowledge of the students to be enhance	Case presentations, bed side presentations for BPT 6 <sup>th</sup> & 8 <sup>th</sup> semester students
4.	The curriculum and syllabus content were appropriate for higher education and for employment	Nil
5.	The course adopted teaching sessions that were interactive with students participations in learning	Nil
6.	Many alumni offered to help in developing and teaching and industry focused curriculum	Alumni relation had been further strengthened by frequent interactions with departmental level alumni coordinators
7.	Alumni were happy and proud to be a part of the institution and they said they would recommend their friends and relatives to enroll in this institution	Nil
8.	Alumni suggested Sociology & Psychology syllabus to be reduce	Sociology & Psychology will be made a single paper instead of individual paper

**Action taken based on the Employer's Feedback:**

Sl. No.	Feedback	Action Taken
1.	Students are open to innovative ideas and learning new techniques	Nil
2.	Students are well tuned with the ethos of the organization	Nil
3.	Employers are happy with the extra edge that our students possess in terms of language, communication etc	Nil

**Action taken based on Teacher's Feedback:**

Sl. No.	Feedback	Action Taken
1.	More reference books can be purchased	Reference books, journals to be purchased
2.	Curriculum has been updated time to time and recent advancement is added to the curriculum	Nil
3.	Parents Teachers Meeting should be more organized	PTMs to be organize each semester
4.	Syllabus of Biomechanics paper should be splited into two semesters	Will be revised in the next BOS meeting
5.	Student faculty ratio is not equal	More faculties should be recruited
6.	Suggestion for smart classrooms, teaching tools, laboratory equipments availability for the teaching learning process	University will provide the laboratory & technology-based equipment as well smart classrooms
7.	Students regularity to be improved	Attendances of students are monitored every month and only 65% attendance holder students are allowed to sit in the sessional exam



HoD, Dept. of Physiotherapy, USTM





# Department of Rural Development UNIVERSITY OF SCIENCE & TECHNOLOGY MEGHALAYA

Accredited 'A' Grade by NAAC  
nirf India Ranking-2022(151-200)

Department of Rural Development  
School of Social Sciences & Humanities

## FEEDBACK ANALYSIS OF STAKEHOLDERS AND ACTION TAKEN REPORT (For the Academic Year 2023-24)

### INTRODUCTION:

The Department of Rural Development conducted feedback survey of the course curriculum from the students, Alumni and Faculty members.

The data of this feedback were analyzed and necessary actions were taken based on the valuable suggestions put forth by all the parties.

### Table 1. Students feedback and action taken

Based on the student's feedback, appropriate modifications were made and is mentioned in the following table.

Sl. No.	Feedback	Action taken
1.	Need one faculty	The matter has been put forward to the administration.
2.	Need more laboratory equipments	The matter has been put forward to the administration.
3.	Provision of AC in classrooms at least at the top floor as it gets unbearable in summer hindering class participation.	The matter has been put forward to the administration.
4.	Holidays on 2 <sup>nd</sup> and 4 <sup>th</sup> Saturdays	The matter has been put forward to the administration.

### Table 2. Teachers feedback and action taken

Sl. No.	Feedback	Action taken
1.	Collaborations required to start certificate course in Rural Development	Communicated.
2.	Expansion of Library room	Communicated.
3.	Need more classrooms to accommodate new batch and interdisciplinary courses.	Communicated.

**Table 3. Alumni feedback and action taken**

Sl. No.	Feedback	Action taken
1.	Internship should be at least for two months.	The matter is under process.
2.	The practical paper should carry maximum credit.	The matter has been considered during syllabus preparation.

**Table 4: Employer feedback and action taken**

Sl.No.	Feedback	Action Taken
1.	More session from Rural administrators are encouraged to equip them with the process of work culture.	Shall be inviting maximum rural administrators during lecture series.

## CONCLUSION

The feedback given by the stakeholders were analyzed in the DC meeting and appropriate action was taken to address the expectations of students, teachers, alumni and employers. On the basis of the analysis, necessary actions are being taken with due approval from competent authority.



**Dr. Papiya Dutta**

**HoD**

**Department of Rural Development**



# Department of Rural Development

## UNIVERSITY OF SCIENCE & TECHNOLOGY MEGHALAYA

Accredited 'A' Grade by NAAC  
nirf India Ranking-2022(151-200)

**University of Science and Technology Meghalaya**



## UNIVERSITY OF SCIENCE AND TECHNOLOGY MEGHALAYA

Accredited 'A' Grade by NAAC

### DEPARTMENT OF SOCIAL WORK

#### FEEDBACK ANALYSIS OF STAKEHOLDER AND ACTION TAKEN REPORT (SESSION 2024 - 2025)

##### Introduction:

The Department of Social Work, University of Science and Technology Meghalaya collected feedback from the various stakeholders of the department during the session 2023-2024 such as students, faculty, alumni and employers. Keeping in mind the feedback given by these stakeholders, action was planned and taken up for the betterment of the students and functioning of the department. The collective feedback and action taken are as follows:

##### Student Feedback:

Sl. No	Feedback	Action Taken
1.	More employability-based courses	SVS Course called Vocational Guidance and Counselling was introduced.
2.	Fieldwork based on Specialization for Master's students	Students were placed in different agencies according to their specialization.
3	Specialization course for Master's Students	Students were introduced with a new specialization: Medical and Psychiatric Social Work

##### Faculty Members Feedback:

Sl. No	Feedback	Action Taken
1.	Faculty members suggested for more workshop and seminars for students.	Quality workshops and seminars were conducted for the students to enhance the knowledge of students.
2.	Regular Field Supervision to guide students in the field.	Faculty Supervisors visited the students in the field to guide them.

##### Alumni Feedback:

Sl. No	Feedback	Action Taken
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1.	Entrepreneurship and Livelihood Courses	Courses relating to entrepreneurship and livelihood were taught in the specialization
		courses of Community Organization and Human Resource Management.

**Employer's Feedback:**

SI. No	Feedback	Action Taken
1.	More practical exposure for students	Students were placed in different NGOs and community settings for more exposure in the field to enable them to prepare for their career.

Dr. Sangita Mahanta  
Head of the Department  
Social Work, USTM

H o D  
Department of Social Work  
University of Science & Technology  
Meghalaya



DEPARTMENT OF SOCIOLOGY

# UNIVERSITY OF SCIENCE & TECHNOLOGY, MEGHALAYA (USTM)

(Established under Act 6 of 2008 enacted by the state Legislative Assembly of Meghalaya & incorporated under section 22 & 2(f) of the UGC Act 1956)

Accredited 'A' Grade by NAAC

## Analysis of stakeholders' Feedback and action taken Report

Academic session: 2023-24

Action taken based on the students' Feedback:

Sl.No	Feedback	Action Taken
1.	More field visit and research-oriented courses should be introduced in to the curriculum for the UG as well as PG. programmes.	1. ALIF paper has been introduced focusing on community-based field visit in UG programme in the 3 <sup>rd</sup> semester. 2. More rigorous dissertation research have been introduced for PG programme in 3 <sup>rd</sup> and 4 <sup>th</sup> semester with 10 credits
2.	More optional paper should be introduced in to the curriculum	More specialized courses as optional papers including two new courses and MOOCs courses have been introduced in PG programme.

Action taken based on the Alumni Feedback:

Sl.No.	Feedback	Action Taken
1.	Skill enhancement for professional growth needs to be integrated into the curriculum.	Skill enhancement courses for digital and technological solutions, communication skills and Vocational courses have been introduced to equip the students face real life situations.
2.	Students should get enough career counselling	Career counselling sessions on professional and academic opportunities, Communication skills, Yoga and wellness, and IT awareness sessions have been incorporated into the class time table to accommodate such sessions.

Action taken based on Teacher's feedback:

Sl. No	Feedback	Action Taken
1.	Courses on action research can be promoted	CCEC on SDGs apart from Dissertations, ALIF field/ community engagement and service related courses have been introduced and seminars and presentations conducted.
2.	Courses and field study of interdisciplinary design need to be introduce in the syllabus	IDMj and IDMn courses are incorporated in all semesters, both in UG & PG programmes to meet the requirement for interdisciplinary and multidisciplinary courses.

Dr. Kughatoli V. Aye

HoD, Sociology, USTM

Department of Sociology & Technology  
University of Science & Technology  
Meghalaya

Dean

School of Social Sciences & Humanities  
School of Social Sciences & Humanities





# UNIVERSITY OF SCIENCE & TECHNOLOGY MEGHALAYA

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(Established under Act 6 of 2008 enacted by the state Legislative Assembly of Meghalaya & incorporated under section 22 & 2(f) of the UGC Act 1956)

DEPARTMENT OF ...Law.....

## ANALYSIS OF STAKEHOLDERS' FEEDBACK AND ACTION TAKEN REPORT

ACADEMIC SESSION:....2023-2024.....

### Action taken based on the Students' Feedback:

Sl. No.	Feedback	Action Taken
1.	New criminal law Acts need to be included in BALLB, BBALLB and LLB courses.	As these new Criminal Law Acts are in force since July, 2024, so, students are having these subjects in their concerned semesters.
2.	Recent case laws should be included in the syllabus	Recent as well as landmark case laws have been included in the syllabus.

### Action taken based on the Alumni Feedback:

Sl. No.	Feedback	Action Taken
1.	Research Articles should be included in the syllabus	More research articles are incorporated in the syllabus
2.	To provide Net Coaching in the department	The Department is taking initiatives to provide coaching to the NTA Net aspirants
5.	To provide judicial service exam coaching in the department.	The Department is taking initiatives to provide Judicial Service Exam Coaching to all the judiciary aspirants at USLR

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**Action taken based on the Employer's Feedback:**

Sl. No.	Feedback	Action Taken
01	Regarding scope of legal practices, atleast two/three contents should be included in the syllabus.	Students are being guided about scope of legal practices by Internship co-ordinators as well as senior Advocates in the Department.
02	More seminars and workshops must be organized in the Department.	Besides organizing seminars and workshops in the Department, extra classes for seminars and workshops are also included in the time table of each of the semesters where students can learn about presentation skills as well.

**Action taken based on Teacher's Feedback:**

Sl. No.	Feedback	Action Taken
1.	In the subject like Law of Torts some amendments have been done both in the Consumer Protection Act and Motor Vehicles Act which needs to be incorporated in the syllabus.	In LL.M course, consumer protection law paper has been incorporated in Business law specialization.
2.	The Syllabus contents need more analytical aspects, human values and relevance to real life situations.	The drafted syllabus emphasis more on analytical abilities , human values and relevance to real life situations.



Dean  
University School of Law & Research  
USTM



# Department of Zoology

## UNIVERSITY OF SCIENCE & TECHNOLOGY MEGHALAYA

Accredited 'A' Grade by NAAC

nirf Ranking-2024 (151-200)

### FEEDBACK ANALYSIS OF STAKEHOLDERS AND ACTION TAKEN REPORT

SESSION: 2023-24

The Department of Zoology, University of Science & Technology Meghalaya collects and documents feedbacks from three stakeholders – Students, Alumni and Teachers. The feedback is usually focused upon various aspects of curriculum, structural changes in course as per NEP – 2020 and also increasing the output of skill based papers for further employment of students. The feedbacks received have been critically analysed and are hereby summarized as follows:

#### A. Action taken based on Student feedback

Sl. No.	Feedback	Action Taken
1.	Practical exposure for informative growth	The new syllabus has been revised to include multiple field visits and practical studies at area of zoological interest to make the subject more motivating.
2.	Enhancing library facilities	The department has issued and included new annual biology journals and new books as per the revised syllabi.

#### B. Action taken based on Alumni feedback

Sl. No.	Feedback	Action Taken
1.	Smart boards to be included in all classrooms.	The decision for the same will be taken up the HoD with the concerned higher officials of the University.
2.	Syllabus should be NET & SLET oriented.	As per revision of syllabus, additional papers important for NET have been included. Also the number of NET classes has been increased by both in-house and external experts.

#### C. Action taken based on Teachers feedback

Sl. No.	Feedback	Action Taken
1.	Repetitive practical classes should be dropped	Considered and syllabus has been revised.
2.	Introduction of new advanced syllabi according to NET curriculum to make students more updated and make them competitive.	Curriculum has been reviewed to bring in new changes and structure in syllabus as per NEP - 2020.

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