48TH MEETING MINUTES

Venue: Conference Hall, IQAC Date: 8th September 2022

A Meeting was with the IQAC Coordinators of all the Departments in the IQAC Conference Hall In the presence of the Hon'ble Chancellor, USTM

Sl. No	Name of Members	Designation	Department
1	Dr. Manoj Prahlad Nigadkar	IQAC, Faculty Coordinator	Dept. of Social Work
2	IbajanaiWanniang	IQAC, Faculty Coordinator	Dept. of Khasi
3	Dr. Rumpa Das	IQAC, Faculty Coordinator	PQSE
4	Dr.Kongkon J Sarma	IQAC, Faculty Coordinator	Dept. of Zoology
5	Dr.Sukanya Kashyap	IQAC, Faculty Coordinator	Dept. of English
6	Dr.Sudarshana Borah	IQAC, Faculty Coordinator	Dept. of Pharmacy
7	Dr.SwetaPriyambada	IQAC, Faculty Coordinator	Dept. of Rural Development
8	SangeetaBorkakoty	IQAC, Faculty Coordinator	Dept. of Computer Science
9	Indranil Chakraborty	IQAC, Faculty Coordinator	Dept. of Lib Sc
10	Sofiur Rahman	IQAC, Faculty Coordinator	Dept. of Economics
11	Dr.Swarup J Baisya	IQAC, Faculty Coordinator	Dept. of Earth Science
12	Dr.Pranjal Baishya	IQAC, Faculty Coordinator	Physiotherapy
13	Dr.NilanjanMazumder	IQAC, Faculty Coordinator	Dept. of Business Administration
14	Dr.MayuriDevee	IQAC, Faculty Coordinator	Dept. of Physics
15	Dr. Mautushi Das	IQAC, Faculty Coordinator	Dept. of Botany
16	Dr.Pinkimani Goswami	IQAC, Faculty Coordinator	Dept. of Mathematics
17	Khanjana Hazarika	IQAC, Faculty Coordinator	Dept. of USLR

Resolutions and Action Taken against 47th Meeting Minutes

Action Taken 01: Revised schedule for the presentation was made and circulated to the Departments & the presentations were held.

Action Taken 02: All activities were completed on 30th June & uploaded to Archive.

Agenda 01: Documentations to be verified before submission.

Resolution: Criteria-wise documents are to be verified before submission & any complete set of documents for each set are to be prepared & maintained in the Criteria files.

Agenda 02: AQAR-II documentation to be started.

Resolution: Departments are to be aligned to begin the documents for AQAR-II as per SSR published.

Agenda 03: Forum Reports tobe prepared.

Resolution: Each Forum is to prepare a separate report of their activities with necessary documents, photographs planned activity Calender.

Agenda 04: Regarding CBCS Courses

Resolution: More flexibility and inter-departmental coordination for the appropriate offering of CBCS courses need to be ensured.

Agenda 05: VAC credit system

Resolution: The value-added courses may have a focused approach with an objective of skill enhancement and exposure to the latest developments in the specialized areas of study and structured to earn at least one credit so that it helps the students to accumulate credits and earn dual degrees.

Agenda 06: To make provision for non-audited courses.

Resolution: Institutions may make a provision for recording the non-Audited Courses taken by the student in their marks sheet.

Agenda 07: Developing a resource center.

Resolution: The institution may develop –a resource center with an appropriate facility for posting and retrieving e-contents for teaching learning.

Registrar

Director, IQAC

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	4.	Dr. Kangkan J. Sarma	Zoology	Ve \$ 9 22
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49th Minutes of the Meeting

Venue: Conference Hall, IQAC Date: 20th Dec 2022

A Meeting was with the IQAC Coordinators of all the Departments & Criteria Holders in the IQAC Conference Hall In the presence of the Hon'ble Chancellor, USTM

Sl. No	Name of Members	Designation	Department
1	Dr.A H Barbhuiya	Academic Registrar	Administration
2	Anju Barbhuiya	Registrar	Administration
3	Shamim Goney	Dy.Registrar	Administration
4	Dr.N Laskar	COEA	Administration
5	Polly Borgohain	DUC	Administration
6	Dr.Monalisa B Deka	Joint Director,IQAC	IQAC
7	Er.Debasish Saha	Director,IQAC	IQAC
8	Dr.Sony Kumari	IQAC Coordinator	Dept. of Applied Biology
9	Dr.Trishna Thakuria	IQAC Coordinator	Dept. of Sociology
10	Dr.Sukanya Kashyap	IQAC Coordinator	Dept. of English
11	Dr.Manoj P Nigadkar	IQAC Coordinator	Dept. of Social Work
12	Indranil Chakraborty	IQAC Coordinator	Dept. of Lib Sc
13	Shofiur Rahman	IQAC Coordinator	Dept. of Economics
14	Dr.Nilanjan Mazumder	IQAC Coordinator	Dept.of Business Administration
15	Dr.Kangkan Sarma	IQAC Coordinator	Dept.of Zoology
16	Dr.Harimall Thakuri	IQAC Coordinator	Dept.of Commerce

IVERSITY OF SCIENCE & TECHNOLOGY MEGHAL redited 'A' Grade by NA **IQAC** Coordinator Aditya Bora Dept. of Pharmacy Unveiling Exce Fahmida S Bora **IQAC** Coordinator Dept. of Political Science 18 19 Dr.SwarupJyotiBaishya **IQAC** Coordinator Dept. of Earth Science 20 Dr.Pinkimani Goswami **IQAC** Coordinator Dept. of Mathematics 21 Dr.SarifuddinGazi HoD Dept. of Chemistry 22 Dr.Rumpa Das **IQAC** Coordinator **POSHE IQAC** Coordinator 23 Subash Limbu Dept. of Commerce 24 Sangeeta Borkakoty IQAC Dept. of Chemistry Coordinator 25 Dr.Mayuri Devi **IOAC** Dept. of Physics Coordinator Khanjana Hazarika 26 **IOAC** USLR Coordinator 27 Dr.Pooja Choudhuri Dept. of Physiotherapy HoD 28 Nurmahmud Ali T&P Director 29 Ibajanai W **IQAC** Coordinator Dept. of Khasi IQAC Coordinator BAAG 30 Pranjal P Dinhingia IQAC Coordinator 31 Dr. B Choudhury Dept. of Botany 32 Namrata Talukdar T&P Asst. 33 Dr.Sweta Priyambada **IQAC** Coordinator Dept. of Rural Development

Resolutions and Action Taken against 48th Meeting Minutes

Action Taken 01: Successfully submitted AQAR-I

Action Taken 02: Documentation of all the activities has begun as per the SOP of the new SSR.

Action Taken 03: All the Forums submitted their reports with the planned activity Calender.

Action Taken 04: The syllabus as per NEP-2020 has been designed accordingly, and will be implemented from the next academic session.

Action Taken 05: The incorporation of 1 credit VAC have been initiated and will start from next Academic Courses.

Action Taken 06: Provision has been made to record the Non-Audited Courses.

Action Taken 07: The Institutional LMS have been utilized by the Faculty Members through which E-Courses have been developed.

Agenda 01: Shortfalls to be taken care of.

Unveiling Excellence

Resolution: The department with shortfalls in AQAR-I's various criteria has been oriented.

Agenda 02: Some modification in the Archive is to be taken care of.

Resolution: The software has to be modified & necessary changes are to be made at the earliest.

Agenda 03: The department to post onthe social media page.

Resolution: Each department should post at least one post every dayon their respective social media page.

Agenda 04:Ph.D. Course to be completed in time.

Resolution:Ph.D. Course to be completed within 3yrs and that has to be immediately taken care of.

Agenda 05: New VAC Courses and LMS Video

Resolution: To develop new VAC Courses. To create LMS videos and develop modules according to the government portal.

Agenda 06: Plans to implement NEP-2020

Resolution: In view of the institutional plans to implement NEP 2020 from the 2023 session, University may review the curricular framework to embed multidisciplinary and strengthen the OBE – in terms of identification and inclusion of appropriate Pos, SOs, Cos, PEOs, etc.

Agenda 07:Inter Departmental Coordination

Resolution: More Interdepartmental coordination for Research and course offerings.

Agenda 08: Examination reforms

Resolution: Examination reforms for inclusion and reflecting of Curricular, co-curricular and extracurricular components in the assessment outcome.

Agenda 09: Finishing school

Resolution: Strengthen the Finishing School of the University to offer skills development courses.

Agenda 10: Outreach Initiatives in the Local Society

Resolution: Strengthen Industry-Institute relationships and also may work towards technology transfer to the local societies – Lab to Land initiatives may be more systematically integrated into the outreach activities of the institute.

Registrar University of Science & Technology, Meghalaya

Registrar

Director,IQAC

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50th Minutes of the Meeting

Venue: Conference Hall, IQAC Date: 1st April , 2023

A Meeting was with the HoDs and IQAC Coordinators of all the Departments in the IQAC Conference Hall In the presence of the Hon'ble Chancellor, USTM

Sl. No	Name of Members	Designation	Department
1	Dr.Rashmi Baruah	HoD	Dept. of Business Administration
2	Prabin Das	HoD	Dept. of Mathematics
3	Dr. Mitali Goswami	HoD	Dept. of English
4	Dr.Swarup Jyoti Baishya	IQAC Coordinator	Dept. of Earth Science
6	Dr.Sarifuddin Gazi	HoD	Dept. of Chemistry
7	Ali Bordoloi	IQAC Coordinator	PQSHE
8	Subash Limbu	HoD	Dept. of Commerce
	Dr.Mithu Deb	IQAC Coordinator	Dept. of Commerce
9	Dr. Alaka B Borah	HoD	Dept. of Zoology
10	Md. Nazeer Hussain	HoD	Dept. of Political
11	Nrityanjali Sarmah	IQAC Coordinator	Dept. of Social Work
12	Dr.Kughatoli V Aye	HoD	Dept. of Sociology
16	Dr. Sujata Choudhury	HoD	Dept. of Economics
17	Dr.Jharna Sharma	IQAC Coordinator	Dept. of Economics
18	Dr. Yugal Kishore Mohanta	IQAC Coordinator	Dept. of Applied Biology

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19	Ibajanai Wanninang	IQAC Coordinator	Dept. of Khasi
20	Dr. Moutushi Das	IQAC Coordinator	Dept. of Botany
21	Dr. Nitu Borgohain	HoD	Dept. of Physics
22	Dr.Shweta Priyambada	IQAC Coordinator	Dept. of Rural Development
23	Dr.Gitumani Sarma	IQAC Coordinator	Dept. of Library & Information Sc.
24	Dr.Pooja Choudhury	HoD	Dept. of Physiotherapy
25	Dr.Prasanta Baishya	IQAC Coordinator	Dept. of Chemistry
26	Saikat Majumdar	IQAC Coordinator	Dept. of Rural Development

Resolutions and Action Taken against 49th Meeting Minutes

Action Taken 01: As per various metric, activities has started and it's been constantly monitored.

Action Taken 02: Software development has been communicated and modification is to be done.

Action Taken 03: Each department posts a post every day on their respective departmental social media page.

Action Taken 04: New VAC Course has been developed.

Action Taken 05: Interdepartmental coordination in regard to the submission of Research Projects, Publication of papers, and Publication of Patents has been initiated.

Action Taken 06: Curricular, co-curricular and extracurricular components process is underway and will be implemented.

Action Taken 07: Many initiatives have been undertaken by Finish School.

Action Taken 08: Many initiatives have been undertaken including Training on Mushroom Cultivation, Bio Flock, Apiculture



UNIVERSITY OF SCIENCE & TECHNOLOGY MEGHALAYA

nif India Ranking-2023 (151-200)

Accredited 'A' Grade by NAAC

Agenda 01: Archive to be circulated to all the Departments.

Resolution: The department should upload the reports in the Archive and check the output.

Agenda 02:Research Papers

Resolution: More Research papers to publish and departmental seniors to guide the faculties.

Agenda 03: To Conduct Professional Training Programmes

Resolution: Professional Training Programmes to be Conducted & completed before June

30th, 2023

Agenda 04: Academic Administrative Audit

Resolution: Members are to be invited for Academic Administrative Audit.

Agenda 05: Attendance of the students in the class to be monitored.

Resolution: Attendance of the students in the class to be monitored and students with low

attendance will not be allowed to appear in the examination.

Agenda06: IQAC body

Resolution: IQAC new body to re-constitute.

Registrar University of Science & Technology, Meghalaya

Registrar

Director NAC, USTM

Director, IQAC

1. DAISY SHARMAH COMPUTER SCIENCE Barry Sha 2. SWARUP JYOTI BAISHYA EARTH SCIENCE Burry J. Bairly 3. Dr. Sudeisham Barah Rhamacential Sc. Albert 4. Dr. Hantwahi Des Bothy 5. Dr. Pooja Chandhuri Physis Herapy W 6. Dr. Possanta Bairlya. Chemistoy Barry 7. Dr. Sarifuddin Gazi 8. Newfyanjalo Bannah Social alosek 9. Sair ar Majumdas. Rural Osrolofonent 10. Lilika K. Zhimomi Rusul Development Defini 11. Dr. Jujeta Chandhy Reenan a Supple. 12. Dr. Thama Shama Economics		1 8t April, 2023	ALINE I	/Rmu:-IgAC, Confe
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5. Dr. Paga Chardhur Physisterapy 6. Dr. Prasanta Baishya. Chemistry 7. Dr. Sarifusdin Gazi 8. Newfyanjalo Baenah Social alaset 9. Saikar Majumdas. Rural Development 10. Lilika K. Zhimomi Rural Development Application 11. Dr. Jujata Charky Reman a Supelar. 12. Dr. Jhama Shamma Economics 13. Dr. Aleka Bayhuha Bash Zoology Araphuhan	4.,	Dr. Martirahi Des	Botony	
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15 Dr. RASHMI BARDAH, Business Admirtachi 57-	10		Business Admirakehai	

NO	Name	Department	Signature
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51st Minutes of the Meeting

Venue: Block H, USTM Date: 24th June, 2023

A Meeting was with the HoDs and IQAC Coordinators of all the Departments in the Block H In the presence of the Hon'ble Chancellor, USTM

Sl.	Name of Members	Designation	Department
No	D D 1 'D 1	и Б	
1	Dr.Rashmi Baruah	HoD	Dept. of Business Administration
2	Prabin Das	HoD	Dept. of Mathematics
3	Dr. Mitali Goswami	HoD	Dept. of English
4	Dr.Swarup Jyoti Baishya	IQAC Coordinator	Dept. of Earth Science
5	Dr.Sarifuddin Gazi	HoD	Dept. of Chemistry
6	Ali Bordoloi	IQAC Coordinator	PQSHE
7	Subash Limbu	HoD	Dept. of Commerce
8	Dr.Mithu Deb	IQAC Coordinator	Dept. of Commerce
9	Dr. Alaka B Borah	HoD	Dept. of Zoology
10	Md. Nazeer Hussain	HoD	Dept. of Political
11	Nrityanjali Sarmah	IQAC Coordinator	Dept. of Social Work
12	Dr.Kughatoli V Aye	HoD	Dept. of Sociology
13	Dr. Sujata Choudhury	HoD	Dept. of Economics
14	Dr.Jharna Sharma	IQAC Coordinator	Dept. of Economics
15	Dr. Yugal Kishore Mohanta	IQAC Coordinator	Dept. of Applied Biology
16	Ibajanai Wanninang	IQAC Coordinator	Dept. of Khasi
17	Dr. Moutushi Das	IQAC Coordinator	Dept. of Botany
18	Dr. Nitu Borgohain	HoD	Dept. of Physics
19	Dr.Shweta Priyambada	IQAC Coordinator	Dept. of Rural Development
20	Dr.Gitumani Sarma	IQAC Coordinator	Dept. of Mathematics

UNIVERSITY OF SCIENCE & TECHNOLOGY MEGHALAY Accredited 'A' Grade by NAAC Pir India Panking 2022 (454 200) Dr.Pooja Choudhury Dept. of Physiotherapy 21 **IOAC** Coordinator Dept. of Chemistry 22 Dr. Prasanta Baishya Dept. of Rural Development 23 Saikat Majumdar **IQAC** Coordinator Dr.Trishna M Thakuria Administration 24 Dy.Director, Academics 25 Dr.Anupam Dutta Asst.Prof Dept. of Mathematics Dept. Of Lib Sc & Inf 26 Amrita Devi HoD 27 Indranil Chakraborty **IOAC** Coordinator Dept. Of Lib Sc & Inf 28 **IOAC** Coordinator Shofiur Rahman Dept. of Economics 29 Dr.Nazima Sultana **IQAC** Coordinator Dept. of Chemistry **IQAC** Coordinator Sangeeta Borkakoty Dept. of Computer Science 30 Dr.Baharul Islam Laskar **USLR** 31 Dean 32 Dr.Nilanjan Mazumdar **IQAC** Coordinator Dept. Business Administration HariMall Thakuria 33 Asst. Prof Dept. of Commerce 34 Dr.Palme Borthakur HoD Dept. of Earth Science **IOAC** Coordinator 35 Dr.Kangkana Baruah Dept. of Earth Science Dr.Kughatoli V Aye Dept. of Sociology 36 HoD Shri N K Sinha Dept. of English 37 Asst. Prof Dept. of Rural Development 38 Dr.Papiya Dutta HoD 39 Dr.Sangita Mahanta Dept. of Social Work HoD 40 Khanjana Hazarika **IOAC** Coordinator USLR Dr.Kangkan J Sarma **IOAC** Coordinator Dept. of Zoology 41 42 Dr.B Choudhury Dept. of Botany HoD **IQAC** Coordinator Dept. of Botany 43 Dr.Mautushi Das 44 Ali Bordoloi **PQHSE** CoD 45 Sarmistha Choudhury Asst.Prof **PQHSE** 46 Dr.Rumpa Das **IQAC** Coordinator **PQHSE** 47 Dr.Bhairab Sarma HoD Dept. of Computer Science 48 Fahmida S Bora **IQAC** Coordinator Dept. of Political Science 49 Dr.Deboja Sarma HoD Dept. of Applied Science



Resolutions and Action Taken against 50th Meeting Minutes

Action Taken 01: Archive password has been circulated to all the respective Departments and will start uploading.

Action Taken 02: Professional Training programmes has been conducted and their reports has been prepared.

Action Taken 03:Academic & Administrative Audit has been done and reports has been \prepared.

Agenda 01: NET Calender & Classes

Resolution: NET Calender to be made in a structured format and Faculties who can take out time for classes in the evening must consult.

Agenda 02: E-Content

Resolution: Each Faculty to upload 20 E- content Lectures each and should submit by 30th July, 2023

Agenda 03: IDMJ Classes

Resolution: A Meeting to organize regarding IDMJ classes after 1 month of commencement of class.

Agenda 04: Orientation & Induction Programme

Resolution: Orientation & Induction Programmes to be conducted at the commencement of the Classes of 1st Semester both for UG & PG Batches of 2023.Registrar Director,IQAC





Pate: - 28th June	Vene	ee:-Block H.	4
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A Meeting with	, * IBAC G-Ordinator	s and HoDs	t
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12-	Dr. Shweter Priyamvada	Rual Development	24/6/23
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19.	Dr. Kyphatoli V. Aye	Sociology	29/6/23
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20.	Shai N.K. Simha	English	24/06/23.
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91.	Dr. Papiya Dutta	Rural Development	Paulé 24 6 23
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22	DR RASHMI BARVAH	BUSINESS ADMINISTRATI	N 8 20 C/23
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28	Dr. Bidabati Chowdhur	y. Botany	Bes 24/6/23
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42	Dr. Sony Kumasi	Applical Biology	Juny star 2416/23.
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